

**RICHLAND HILLS DEVELOPMENT CORPORATION
BOARD MEETING
MAY 9, 2022
MINUTES**

Roll Call:

Director's present:

Edward Lopez, Chair
Stacey L. Morse, Council Member
Doug Knowlton, Council Member
Jorge Cisneros, Citizen Member
Theresa Bledsoe, Citizen Member

Directors absent:

Curtis Bergthold, Council Member
Bill Agan, Citizen Member

Officers

Candice Edmondson, President
Lindsay Wells, Secretary

1. CALL TO ORDER

Chair Lopez Called to Order – Time 6:00 p.m.

2. PUBLIC COMMENTS

This is the public's opportunity to address the Richland Hills Development Corporation about non-agenda items. In compliance with the Texas Open Meetings Act, Development Corporation members and city staff are prevented from discussing non-agenda items and may only respond with statements of factual information or existing city policy.

None.

REGULAR AGENDA

3. Approve minutes from the August 9, 2021 Richland Hills Development Corporation meeting

Motion: Motion was made by Director Morse and seconded by Director Cisneros to approve the minutes from the August 9, 2021 Richland Hills Development Corporation meeting.

Motion carried by a vote of 3-0-1. Director Knowlton abstained.

4. Approved purchase of restroom and pavilion buildings for Kate Baker Park and Creek Trail Park from Romtec, Inc. in an amount not to exceed \$550,000.

Director of Parks and Recreation Jason Brown presented the item to the Board and advised that the FY 2022 Richland Hills Development Corporation (RHDC) Budget included funding for the purchase and installation of restrooms and pavilions at Kate Baker Park and Creek Trail Park, expanded parking at Kate Baker Park and the addition of Food Truck stations at Creek Trail Park. He advised that staff researched different restroom and pavilion options from different vendors and presented a preliminary proposal from the staff recommendation, Romtec, Inc., for a one-unit family style restroom and pavilion building at Kate Baker Park and a two-unit family style restroom and pavilion building at Creek Trail Park.

The FY 2022 RHDC Budget included funding for park improvements in the amount of \$640,000. Romtec has provided a quote for the design, manufacture and construction of two park restrooms in the amount of \$546,782. In addition to the design and construction of the restroom and pavilion buildings, there will also be costs for engineering and installation of the concrete pads and related utility work. Staff estimates those costs to be around \$30,000. In total, the two park restroom and pavilion buildings could cost an estimated \$580,000. Due to supply chain issues and rising inflation, the cost of the park restroom and pavilion buildings has increased by 21.5 percent over the original estimate included in the budget.

Discussion ensued regarding previous facilities, security cameras, locking capabilities, and financial consideration.

Motion: Motion was made by Director Morse and seconded by Councilmember Cisneros to approve the purchase of restroom and pavilion buildings for Kate Baker Park and Creek Trail Park from Romtec, Inc. in an amount not to exceed \$550,000.

Motion carried by a vote of 3-2. Directors Knowlton and Bledsoe against.

5. ADJOURNMENT

A motion was made by Director Knowlton and seconded by Director Bledsoe to adjourn. Motion passed 6-0.

There being no further business to come before the Richland Hills Development Corporation, Chair Lopez declared the meeting adjourned at 6:28 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Chair