

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
APRIL 25, 2022
MINUTES**

Roll Call:

Council present

Edward Lopez, Mayor
Douglas Knowlton, Place 1
Stacey L. Morse, Place 2
Curtis A. Bergthold, Mayor Pro Tem
Javier Alvarez, Place 4
G.W. Estep, Place 5

Council absent

None

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary
James Donovan, City Attorney

CITY COUNCIL WORK SESSION – 6:30 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

None.

2. **Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.**
- 5A. ***Consider award of bid for reconstruction of the 6900 block of Magnolia Park Drive including water, sanitary sewer and storm drain improvements to Peachtree Construction in an amount not to exceed \$818,140.***

Director of Neighborhood Services Scott Mitchell advised that the FY 2022 Budget includes funding for the following street reconstruction projects:

- 6900 block of Magnolia Park Drive (Mimosa Park Dr. to Scruggs Park Dr.)
- 3100-3200 blocks of Rufe Snow Drive (Baker Blvd. to Park Place Dr.)
- Engineering and design of Dover Lane (Scruggs Dr. to Vance Rd.)

Agenda Item 5A is related specifically to the 6900 block of Magnolia Park Drive. Half Engineering completed design and engineering for the projects and on March 21, 2022, a

Request for Sealed Bids was issued for full pavement reconstruction of Magnolia Park Drive from Mimosa Park Drive to Scruggs Park Drive, as well as water, sanitary sewer and storm drain improvements. The Bid period closed on April 11, 2022. Two responsive bids were received with Peachtree Construction submitting the lowest base bid in the amount of \$818,139.05. Mr. Mitchell advised that Peachtree Construction has completed previous projects in the City and staff has been pleased with their performance.

Discussion ensued regarding project commencement and the funding source.

7A. Street Improvement Projects Update

Director of Neighborhood Services Scott Mitchell provided the Street Improvement Projects update and advised of completed projects including, Rosebud Lane, Vance Road, Dreeben Drive, and the 3600 block of Chaffin Drive. Additionally, he advised of projects in progress including, Magnolia Park Drive, Rufe Snow Drive, and Dover Lane.

7C. March Department Reports

Director of Neighborhood Services Scott Mitchell provided the Public Works update and stated that 518 man hours were utilized for hand reading water meters.

Mayor Lopez adjourned the work session at 6:50 p.m.

REGULAR SESSION – Mayor Lopez Called to Order – Time 7:00 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE – Council Member Knowlton

PRESENTATIONS

1A. Business Spotlight: Mid-Cities Care Corps

Mid-Cities Care Corps Executive Director Elizabeth Grace gave a brief presentation detailing the mission and services provided by Mid-Cities Care Corps, located at 3401 Booth Calloway Road.

1B. Professional Municipal Clerks Week Proclamation

Mayor Lopez read a proclamation declaring May 1-7, 2022, as “Professional Municipal Clerks Week” in Richland Hills and presented it to City Secretary Lindsay Wells.

1C. Employee Service Awards:

City Manager Candice Edmondson announced the employee service awards and expressed congratulations to the following employees on reaching an employment milestone with the City of Richland Hills:

5 Years of Service

Code Compliance Officer Melissa Scheuttig
Recreation Leader Paige Lutz

1D. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

Jason Butz, 2712 Willow Park Drive, expressed his appreciation for the City Council and City staff for their efforts during the difficult times over the last two years.

CONSENT AGENDA**2A. Approve minutes from the April 1, 2022 City Council Workshop and April 11, 2022 City Council Regular Meeting.**

Motion: Motion was made by Councilmember Morse and seconded by Councilmember Estep to remove the minutes from the April 1, 2022 City Council Workshop and April 11, 2022 City Council Regular Meeting from the consent agenda for discussion.

Motion carried by a vote of 5-0.

Discussion ensued regarding a correction to Agenda Item 3A from the April 11, 2022 City Council meeting.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Knowlton to approve the minutes from the April 1, 2022 City Council Workshop and April 11, 2022 City Council Regular Meeting with corrections as discussed.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. None.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. None.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

- 5A. Consider award of bid for reconstruction of the 6900 block of Magnolia Park Drive including water, sanitary sewer and storm drain improvements to Peachtree Construction in an amount not to exceed \$818,140.**

Item was discussed during the work session.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Estep to award the bid for reconstruction of the 6900 block of Magnolia Park Drive including water, sanitary sewer and storm drain improvements to Peachtree Construction in an amount not to exceed \$818,140.

Motion carried by a vote of 5-0.

OTHER ITEMS FOR CONSIDERATION

- 6A.** None.

REPORTS & DISCUSSIONS

- 7A. Street Improvement Projects Update**

Item was discussed during the work session.

- 7B. 2nd Quarter Investment Report**

Finance Director Patricia Albrecht provided a brief overview the 2nd Quarter Investment Report and advised that the City is in a favorable financial position.

- 7C. March Department Reports**

Item was discussed during the work session.

City Manager Candice Edmondson highlighted in the Library's report that, due to updated COVID protocols, patrons with children are enjoying extra playtime in the childrens area now that many toys have been brought back out for use.

Fire Chief Russell Shelley provided a brief overview of Fire Department activities in March 2022 and advised of two firefighters currently in Paramedic School and doing well and Fire Marshal Shelby Brock began his training in the Police Academy.

Police Chief Kimberly Sylvester provided the Police Department and Animal Services update and advised of recently sworn-in recruits as well as an animal vaccination event to be held April 28, 2022.

COMMUNITY INTEREST ITEMS

8. Councilmember Morse advised of several upcoming events:
- April 15 – May 15, 2022, Pick Your Perk Membership Sale at The Link;
 - Saturday, April 30, 2022, Five Year Anniversary Celebration, The Link, 10:00 a.m. to 2:00 p.m.;
 - Friday, May 6, 2022, DIY Birdhouse Design, Richland Hills Public Library, 5:30 p.m. to 6:00 p.m.;
 - Tuesday, May 10, 2022, Richland Hills Literary Club, Richland Hills Public Library, 6:30 p.m.;
 - Thursday, May 12, 2022,
 - Senior Lunch Bunch, The Link, 12:00 to 1:00 p.m.;
 - Tarrant County Food Pantry, The Link Parking Lot, 5:30 to 7:00 p.m.;
 - 1st and 3rd Thursday of the month, Storytime at the library, 6:30 p.m.; and
 - 2nd and 4th Thursday of the month, Library Lab, 6:30 p.m.

EXECUTIVE SESSION

9. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None.

ADJOURNMENT

10. A motion was made by Councilmember Estep and seconded by Mayor Pro Tem Bergthold to adjourn.

Motion carried by a vote of 5-0.

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 7:55 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Mayor