

**CRIME CONTROL AND PREVENTION DISTRICT
MEETING AGENDA
CITY HALL, 3200 DIANA DRIVE
AUGUST 22, 2022
5:30 P.M.**

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENTS**

This is the public's opportunity to address the Crime Control and Prevention District about non-agenda items. In compliance with the Texas Open Meetings Act, Crime Control and Prevention District members and city staff are prevented from discussing non-agenda items and may only respond with statements of information or existing city policy.

REGULAR AGENDA

- 3. Approve minutes from the August 8, 2022 Crime Control and Prevention District meeting**
- 4. Consider approval of the FY 2023 Crime Control and Prevention District Budget**

PUBLIC HEARING

- 5. ADJOURNMENT**

CERTIFICATE

I hereby certify that the above agenda was posted on this the 18th day of August 2022, by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Wells

Lindsay Wells
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: President Edward Lopez and members of the Richland Hills Crime Control and Prevention District

From: Lindsay Wells, Board Secretary

Date: August 22, 2022

Subject: Minutes from the August 8, 2022 Meeting

Agenda Item:

Approval of minutes from the August 8, 2022 Crime Control and Prevention District Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

August 8, 2022 Draft Minutes

Board Action Requested:

Motion to approve the minutes from the August 8, 2022 Crime Control and Prevention District meeting

**RICHLAND HILLS CRIME CONTROL PREVENTION DISTRICT
BOARD MEETING
AUGUST 8, 2022
MINUTES**

Roll Call:

Directors present:

Edward Lopez, President
Douglas Knowlton
Travis Malone
Curtis Bergthold
G.W. Estep (via Zoom)

Directors absent:

Javier Alvarez

Staff

Candice Edmondson, City Manager
Lindsay Wells, City Secretary

1. CALL TO ORDER

Board President Lopez Called to Order – Time 5:38 p.m.

2. PUBLIC COMMENTS

None

REGULAR AGENDA

3. Approve minutes from the August 9, 2021 Crime Control and Prevention District meeting

Motion: Motion was made by Director Malone and seconded by Director Bergthold to approve the minutes from the August 9, 2021 Crime Control and Presentation District meeting.

Motion carried by a vote of 5-0.

4. Discuss the proposed FY 2023 Crime Control and Prevention District Budget

City Manager Candice Edmondson gave a presentation on the proposed FY 2023 Crime Control and Prevention District (CCPD) Budget and advised that the CCPD fund is dedicated towards programs related to the reduction and prevention of criminal activity. The CCPD budget is split between personnel, shared services, capital expenses, and operations costs. The proposed FY 2023 budget will include purchases such as communication equipment, protective gear, ammunition, crime prevention, criminal investigation, and public safety equipment.

The proposed budget accounts for a projected 19 percent increase in sales tax revenue over FY 2022 as well as a proposed two STEP (six percent total) public safety pay increase. Capital expenditures include a Flock camera system (\$12,200,) equipment for active threat/shooter incidents (\$31,942,) and Law Enforcement Center improvements (50,000.)

For FY 2023, the estimated revenues are \$1,801,555 and the estimated expenditures are \$1,496,571, with an estimated ending fund balance of \$945,111.

Discussion ensued regarding shared services with neighboring cities and legal reparations for issues related to the remodel of the Law Enforcement Center.

5. ADJOURNMENT

There being no further business to come before the Board, President Lopez declared the meeting adjourned at 5:50 p.m.

ATTEST:

APPROVED:

Lindsay Wells, Board Secretary

Edward Lopez, President

Memorandum

To: Chairman Edward Lopez and Richland Hills Crime Control and Prevention District Members

From: Candice Edmondson, City Manager

Date: August 22, 2022

Subject: FY 2023 Crime Control and Prevention District Budget

Agenda Item:

Consider approval of the FY 2023 Crime Control and Prevention District Budget

Background Information:

The proposed FY 2023 Crime Control and Prevention District (CCPD) Budget will be presented to the board for your review and discussion on Monday evening. The proposed budget includes estimated revenues in the amount of \$1,801,555 and estimated expenses in the amount of \$1,564,905. The FY 2023 CCPD Budget includes funding for the following ongoing expenses:

- Communication equipment
- Protective gear
- Ammunition
- Crime prevention
- Criminal investigation
- Public safety equipment
- Shared services
- General administrative costs

The budget also includes implementation of the proposed FY 2023 STEP Plan for public safety personnel which is being presented to City Council for consideration on August 22, 2022. In addition, the budget includes \$12,200 for the Flock Grant Camera System (of which the grant reimburses the district \$9,760 for a net cost of \$2,400), \$31,942 in equipment for active threat/shooter incidents and \$50,000 in transfers for proposed improvements to the law enforcement center. At the end of Fiscal Year 2023, staff projects an ending fund balance of \$876,777.

Per Local Government Code Section 363.203, the following financial information for the Crime Control and Prevention District should be presented to the Board as part of your review and consideration of the proposed FY 2023 CCPD Budget:

- The outstanding obligations of the district - \$0

- The amount of cash on hand to the credit of each fund of the district – \$738,834 as of July 31, 2022
- The amount of money received by the district from all sources during the previous year – Fiscal Year 2021 = \$1,382,380
- The estimated amount of money available to the district from all sources during the current fiscal year- Revenue – Fiscal Year 2022 = \$1,512,000 sales tax and grants
- The amount of money needed to fund programs approved for funding by the board - \$1,382,508
- The amount of money requested for programs that were not approved for funding by the board - \$0
- The tax rate for the next fiscal year – Sales tax rate is \$0.375 of one cent
- The amount of the balances expected at the end of the year in which the budget is being prepared - \$876,777
- The estimated amount of revenues and balances available to cover the proposed budget – Revenue: \$1,801,555

Financial Considerations:

The proposed FY 2023 CCPD Budget will go into effect on October 1, 2022 if approved by the Crime Control and Prevention District Board and City Council.

Legal Review:

N/A

Board/Citizen Input:

Crime Control and Prevention District Board consideration August 22, 2022

City Council consideration September 12, 2022

Attachments:

FY 2023 CCPD Proposed Budget and Fund Summary

Council Action Requested:

Motion to approve the FY 2023 Crime Control and Prevention District Budget

CITY OF RICHLAND HILLS - CRIME CONTROL DISTRICT FUND (FUND 065)

DEPARTMENT

60/61 CRIME CONTROL DISTRICT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 \$ CHANGE	FY 2023 TO FY 2022 % CHANGE
SALES & USE TAX	1,302,122	1,380,638	1,500,000	1,779,795	279,795	19%
GRANTS & TRANSFERS	4,995	1,742	12,000	21,760	9,760	81%
TOTAL REVENUE	\$ 1,307,117	\$ 1,382,380	\$ 1,512,000	\$ 1,801,555	289,555	19%
PERSONNEL	\$ 661,074	\$ 701,388	\$ 716,585	\$ 898,030	\$ 181,445	25.3%
SUPPLIES AND MAINTENANCE	\$ 80,288	\$ 64,969	\$ 70,859	\$ 80,977	\$ 10,118	14.3%
OTHER OPERATING	\$ 349,684	\$ 412,370	\$ 438,400	\$ 457,027	\$ 18,627	4.2%
CAPITAL	\$ 185,246	\$ 60,598	\$ 49,804	\$ 78,871	\$ 29,067	58.4%
TRANSFERS OUT			\$ 106,860	\$ 50,000	\$ (56,860)	-53.2%
TOTAL EXPENDITURES	\$ 1,276,292	\$ 1,239,325	\$ 1,382,508	\$ 1,564,905	182,397	13%
<i>BEGINNING FUND BALANCE</i>	\$ 346,755	377,580	520,635	640,127		
<i>ENDING FUND BALANCE</i>	\$ 377,580	\$ 520,635	\$ 650,127	\$ 876,777		