

**CRIME CONTROL AND PREVENTION DISTRICT
MEETING AGENDA
CITY HALL, 3200 DIANA DRIVE
AUGUST 8, 2022
5:30 P.M.**

1. CALL TO ORDER

2. PUBLIC COMMENTS

This is the public's opportunity to address the Crime Control and Prevention District about non-agenda items. In compliance with the Texas Open Meetings Act, Crime Control and Prevention District members and city staff are prevented from discussing non-agenda items and may only respond with statements of information or existing city policy.

REGULAR AGENDA

3. Approve minutes from the August 9, 2021 Crime Control and Prevention District meeting

4. Discuss the proposed FY 2023 Crime Control and Prevention District Budget

5. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 4th day of August 2022, by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Wells

Lindsay Wells
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: President Edward Lopez and members of the Richland Hills Crime Control Prevention District

From: Lindsay Wells, Board Secretary

Date: August 8, 2022

Subject: Minutes from the August 9, 2021 Meeting

Agenda Item:

Approval of minutes from the August 9, 2021 Crime Control Prevention District Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

August 9, 2021 Draft Minutes

Board Action Requested:

Motion to approve the minutes from the August 9, 2021 Crime Control Prevention District meeting

**RICHLAND HILLS CRIME CONTROL PREVENTION DISTRICT
BOARD MEETING
AUGUST 9, 2021
MINUTES**

Roll Call:

Directors present:

Edward Lopez, President
Stacey L. Morse
Curtis A Bergthold
Javier Alvarez
G.W. Estep (arrived 5:42 p.m.)

Directors absent:

Douglas Knowlton

Staff

Candice Edmondson, City Manager
Cathy Bourg, City Secretary

1. CALL TO ORDER

Board President Lopez Called to Order – Time 5:38 p.m.

2. PUBLIC COMMENTS

None

REGULAR AGENDA

3. Approve minutes from the July 26, 2021 Crime Control and Prevention District meeting

Motion: Motion was made by Director Morse and seconded by Director Bergthold to approve the minutes from the July 26, 2021 Crime Control and Presentation District meeting.

Motion carried by a vote of 4-0.

4. Consider approval of the FY 2022 Crime Control and Prevention District Annual Budget PUBLIC HEARING

Candice Edmondson, City Manager gave a presentation on the proposed FY 2022 Crime Control and Prevention District Budget.

President Lopez Opened the Public Hearing – Time 5:51 p.m.

None

President Lopez Closed the Public Hearing – Time 5:51 p.m.

Motion: Motion was made by Director Bergthold and seconded by Director Estep to approve the FY 2022 Crime Control and Prevention District Annual Budget.

Motion carried by a vote of 5-0.

5. Consider renewal of the Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the Cities of North Richland Hills, Haltom City, Richland Hills and Watauga Texas

Kim Sylvester, Police Chief presented a renewal of the Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the Cities of North Richland Hills, Haltom City, Richland Hills and Watauga Texas.

Motion: Motion was made by Director Estep and seconded by Director Morse to approve renewal of the Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the Cities of North Richland Hills, Haltom City, Richland Hills and Watauga Texas

Motion carried by a vote of 5-0.

6. ADJOURNMENT

A motion was made by Director Morse and seconded by Director Bergthold to adjourn.

Motion passed 5-0.

There being no further business to come before the Board, President Lopez declared the meeting adjourned at 6:07 p.m.

ATTEST:

APPROVED:

Lindsay Wells, Board Secretary

Edward Lopez, President

Memorandum

To: Chairman Edward Lopez and Richland Hills Crime Control and Prevention District Members

From: Candice Edmondson, City Manager

Date: August 8, 2022

Subject: FY 2023 Crime Control and Prevention District Budget

Agenda Item:

Discuss the proposed FY 2023 Crime Control and Prevention District Budget

Background Information:

The proposed FY 2023 Crime Control and Prevention District (CCPD) Budget will be presented to the board for your review and discussion on Monday evening. The proposed budget includes estimated revenues in the amount of \$1,801,555 and estimated expenses in the amount of \$1,496,571. The FY 2023 CCPD Budget includes funding for the following:

- Communication equipment
- Protective gear
- Ammunition
- Crime prevention
- Criminal investigation
- Public safety equipment
- Shared services
- General administrative costs

The budget also includes a 2 STEP or 6% salary increase for sworn police personnel, \$12,200 for the Flock Grant Camera System (of which the grant reimburses the district \$9,760 for a net cost of \$2,400), \$31,942 in equipment for active threat/shooter incidents and \$50,000 in transfers for proposed improvements to the law enforcement center. At the end of Fiscal Year 2023, staff projects an ending fund balance of \$945,111.

Per Local Government Code Section 363.203, the following financial information for the Crime Control and Prevention District should be presented to the Board as part of your review and consideration of the proposed FY 2023 CCPD Budget:

- The outstanding obligations of the district - \$0

- The amount of cash on hand to the credit of each fund of the district – \$738,834 as of July 31, 2022
- The amount of money received by the district from all sources during the previous year – Fiscal Year 2021 = \$1,382,380
- The estimated amount of money available to the district from all sources during the current fiscal year- Revenue – Fiscal Year 2022 = \$1,512,000 sales tax and grants
- The amount of money needed to fund programs approved for funding by the board - \$1,382,508
- The amount of money requested for programs that were not approved for funding by the board - \$0
- The tax rate for the next fiscal year – Sales tax rate is \$0.375 of one cent
- The amount of the balances expected at the end of the year in which the budget is being prepared - \$945,111
- The estimated amount of revenues and balances available to cover the proposed budget – Revenue: \$1,801,555

Financial Considerations:

The proposed FY 2023 CCPD Budget will go into effect on October 1, 2022 if approved by the Crime Control and Prevention District Board and City Council.

Legal Review:

N/A

Board/Citizen Input:

Crime Control and Prevention District Board consideration August 22, 2022

City Council consideration September 12, 2022 and September 26, 2022

Attachments:

FY 2023 CCPD Proposed Budget and Fund Summary

Council Action Requested:

Discussion Item Only

CITY OF RICHLAND HILLS - CRIME CONTROL DISTRICT FUND (FUND 065)
DEPARTMENT
60/61 CRIME CONTROL DISTRICT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 \$ CHANGE	FY 2023 TO FY 2022 % CHANGE
SALES & USE TAX	1,302,122	1,380,638	1,500,000	1,779,795	279,795	19%
GRANTS & TRANSFERS	4,995	1,742	12,000	21,760	9,760	81%
TOTAL REVENUE	\$ 1,307,117	\$ 1,382,380	\$ 1,512,000	\$ 1,801,555	289,555	19%
PERSONNEL	\$ 661,074	\$ 701,388	\$ 716,585	\$ 829,696	\$ 113,111	15.8%
SUPPLIES AND MAINTENANCE	\$ 80,288	\$ 64,969	\$ 70,859	\$ 80,977	\$ 10,118	14.3%
OTHER OPERATING	\$ 349,684	\$ 412,370	\$ 438,400	\$ 457,027	\$ 18,627	4.2%
CAPITAL	\$ 185,246	\$ 60,598	\$ 49,804	\$ 78,871	\$ 29,067	58.4%
TRANSFERS OUT			\$ 106,860	\$ 50,000	\$ (56,860)	-53.2%
TOTAL EXPENDITURES	\$ 1,276,292	\$ 1,239,325	\$ 1,382,508	\$ 1,496,571	114,063	8%
<i>BEGINNING FUND BALANCE</i>	\$ 346,755	377,580	520,635	640,127		
<i>ENDING FUND BALANCE</i>	\$ 377,580	\$ 520,635	\$ 650,127	\$ 945,111		