



# CITY OF RICHLAND HILLS, TEXAS

3200 DIANA DRIVE • RICHLAND HILLS, TEXAS 76118 •  
PHONE (817) 616-3770 • FAX (817) 616-3752  
NEIGHBORHOOD SERVICES

## Special Use Permit Application

### Applicant/Business Owner's Information

Applicant's Name \_\_\_\_\_

Applicant's Address \_\_\_\_\_

Applicant's Number \_\_\_\_\_ Applicant's Fax \_\_\_\_\_

Applicant's E-mail \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Owner's Information

I, the undersigned owner, \_\_\_\_\_, of the following described real property,  
*(print owner's name)*  
located in the City of Richland Hills, hereby make application for a Special Use Permit.

\_\_\_\_\_  
Owner's Signature and Title

\_\_\_\_\_  
Date

### Legal Description

Tract(s) Lot (s) \_\_\_\_\_, Survey(s) Block(s) \_\_\_\_\_  
of \_\_\_\_\_ Addition to  
the City of Richland Hills.

### Street Address

\_\_\_\_\_, Richland Hills, TX \_\_\_\_\_  
(Street Address) (Zip Code)

Will the proposed sign require electricity?  Yes  No

If yes, is electricity  Existing or  New is required?

What is the estimated cost of the sign including installation? \_\_\_\_\_



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Will the sign be taking up any vehicle parking spaces?  Yes; How many? \_\_\_\_\_  No

Will the sign block the fire lane?  Yes  No

For Office Use:

Received \_\_\_\_\_ Fee Paid \_\_\_\_\_ Permit # \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Comments:

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