

NAME _____

MUNICIPAL COURT

D/L NUMBER _____

CITY OF RICHLAND HILLS

CITATION # _____

TARRANT COUNTY, TEXAS

OFFENSE _____

REQUEST FOR DRIVER SAFETY COURSE

I hereby enter a plea of **NO CONTEST** to the above referenced charge, and in lieu of paying the fine, I request permission to take a **DRIVER SAFETY COURSE** pursuant to the provisions of Chapter 45 of the Texas Code of Criminal Procedure.

- I have a valid Texas driver’s license, which is not a commercial driver’s license.
- I have valid proof of financial responsibility (insurance).
- I am not in the process of taking a course under this provision, and I have not completed such a course that is not reflected on my driving record.
- My driving record maintained by the Texas Department of Public Safety does not indicate successful completion of a driving safety course within the twelve (12) months. Should a check of my driving record reveal I have completed a course within the last twelve (12) months, the fine will be due and payable, and a warrant may be issued for my arrest. To order your driving record visit www.txdps.state.tx.us, Form 3A.
- I understand that I must complete a driver safety course through a school approved by the Texas Education Agency. I understand it is my responsibility to ensure my course provider is on the approved Texas Department of Licensing & Regulations (TDLR) list. Certificates from non-approved TDLR providers will not be accepted. TDLR link: <https://www.tdlr.texas.gov/DESSearch>. I agree to pay a fee of \$109.00, (school zone violation fee is \$134.00) which includes a \$10.00 administration fee plus court costs. Fee is due prior to taking a driver safety course.

I understand that within ninety (90) days of today’s date I must return to the Court a signed certificate of course completion, a copy of my valid Texas driver license, a copy of my current insurance and a certified copy of my driving record obtain from the Texas DPS.

All paperwork must be turned in together, we do not accept partial paperwork.

I understand that my failure to comply with all of the above requirements may result in the above violation being reported as a conviction on my driving record and a warrant may be issued for my arrest.

Affiant

Date

Signed and sworn before me this _____ day of _____, 20_____.

NOTARY SIGNATURE OR CLERK SIGNATURE