



Richland Hills Municipal Court  
3200 Diana Drive  
Richland Hills, Texas 76118  
(817) 616-3825  
(817) 616-3826 Fax

CREDIT CARD AUTHORIZATION FORM

I, \_\_\_\_\_ authorize the City of Richland Hills to charge a one time  
(print name)

charge of \$ \_\_\_\_\_ for \_\_\_\_\_  
(Defendant's Name)

citation(s) number \_\_\_\_\_ to the following credit card:

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Security Code (last 3 numbers on back of card) \_\_\_\_\_

Billing zip code \_\_\_\_\_

Name as it appears on card \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**IN ORDER TO PROCESS YOUR REQUEST, PLEASE ATTACH A COPY OF THE FRONT AND BACK OF YOUR CREDIT CARD. COPY MUST BE ENLARGED TO ATLEAST 150% IN ORDER FOR US TO READ THE INFORMATION ON THE CARD. IF A COPY OF THE CREDIT CARD IS NOT ATTACHED, YOUR PAYMENT WILL NOT BE PROCESSED.**