

**Office of the City Secretary**

## Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Cathy Bourg, City Secretary  
Date: May 16, 2017  
Subject: Minutes from the May 2, 2017 Regular City Council Meeting

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**City Council Action Requested:**

Consider approval of May 2, 2017 City Council Minutes

**Background Information:**

Attachment – May 2, 2017 Draft Minutes

**Board/Citizen Input:**

N/A

**Financial Impact:**

N/A

**Staff Contacts:**

Cathy Bourg, City Secretary  
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**RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
MAY 2, 2017  
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor  
Roland Goveas, Place 1  
Allison Barger, Place 2  
Robert DeSoto, Place 3  
Place 4, Vacant  
Edward Lopez, Mayor pro-tem

Council Absent:

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary  
Betsy Elam, City Attorney

**WORK SESSION – Mayor Bill Agan Called to Order – Time 6:00 p.m.**

1. **Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

**Motion:** Motion was made by Councilmember Barger, and seconded by Councilmember Lopez to convene into executive session. Time: 6:00 p.m.

Motion carried by a vote of 4-0.

Mayor Agan reconvened into open session. Time: 6:27 p.m.

2. **Discussion of items and presentations listed on tonight's City Council Agenda**

- 4A. Jason Moore, Assistant City Manager gave a presentation regarding Ordinance 1330-17, the Youth Standards of Care for Richland Hills.

- 4B. Eric Strong, City Manager and Jason Moore, Assistant City Manager gave a presentation regarding Ordinance 1329-17, amending ordinance 1296-15, the zoning ordinance, by amending subsection 3.02 use chart regarding regulations for auto parts sales-outdoors; automobile repair-minor; car wash-full service; car

wash-self-service; carpet cleaners; contractor storage or equipment yard; Motorcycle Sales/Service; pet care and grooming-outdoor; research and development center (with animals); restaurant-drive-in; school district bus yard; small engine repair shop; and veterinarian clinic-outdoor.

**REGULAR SESSION – Mayor Agan Called to Order – Time 7:02 p.m.**

**Invocation – Mayor Agan**

**Pledge of Allegiance**

**PRESENTATIONS**

**1A. Citizen Appearances/Public Comments**

**Citizen Appearances/Public Comments**

**(Citizens who have signed a card to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.)**

Hanif Jhaveri, 6940 Baker Boulevard, Richland Hills spoke regarding zoning and self service car washes.

**1B. Presentation of a 5 year Service Award to Sheldon Barrett, Police Officer with the Richland Hills Police Department.**

Mayor Agan presented a five year Service Award to Sheldon Barrett, Police Officer with the Richland Hills Police Department.

**CONSENT AGENDA**

**2A. Approval of minutes from the April 18, 2017 Regular meeting.**

**Motion:** Motion was made by Councilmember Lopez and seconded by Councilmember DeSoto to approve the consent agenda.

Motion carried by a vote of 3-0. Councilmember Goveas abstained.

### **PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS**

- 3A. Public Hearing regarding ordinance 1330-17, an ordinance of the City of Richland Hills, Texas, adopting the Richland Hills Youth Services Standard of Care Policy.**

Mayor Agan opened the Public Hearing. Time: 7:08 p.m.

No speakers

Mayor Agan closed the Public Hearing. Time: 7:08 p.m.

- 3B. Public Hearing regarding adoption of amendments to Ordinance Number 1296-15, the Zoning Ordinance, including amendments to subsection 3.02 Use Chart, regarding regulations for: auto parts sales-outdoors; automobile repair-minor; car wash-full service; car wash-self-service; carpet cleaners; contractor storage or equipment yard; Motorcycle Sales/Service; pet care and grooming-outdoor; research and development center (with animals); restaurant-drive-in; school district bus yard; small engine repair shop; and veterinarian clinic-outdoor.**

Mayor Agan opened the Public Hearing. Time: 7:09 p.m.

No speakers

Mayor Agan closed the Public Hearing. Time: 7:09 p.m.

### **ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS**

- 4A. Consideration and action regarding Ordinance 1330-17 regarding the Youth Standards of Care for Richland Hills.**

Item was discussed during the work session under item 2.

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember Lopez to approve.

Motion carried by a vote of 4-0.

- 4B. Consideration and action regarding Ordinance 1329-17, amending ordinance 1296-15, the zoning ordinance, by amending subsection 3.02 use chart regarding regulations for auto parts sales-outdoors; automobile repair-minor; car wash-full service; car wash-self-service; carpet cleaners; contractor storage or equipment yard; Motorcycle Sales/Service; pet care and grooming-outdoor; research and development center (with animals); restaurant-drive-in; school district bus yard; small engine repair shop; and veterinarian clinic-outdoor.**

Item was discussed during the work session under item 2.

Council asked questions of staff and discussed the changes they would like to make to the proposed amendments to the zoning ordinance.

**Motion:** Motion was made by Councilmember Barger, and seconded by Councilmember Goveas to approve with changes, as outlined below:

AMENDING SUBSECTION 3.02 USE CHART REGARDING REGULATIONS FOR AUTOMOBILE REPAIR-MAJOR; AUTOMOBILE REPAIR-MINOR; AUTOMOBILE SALES/LEASING, NEW; CAR WASH-FULL SERVICE; CAR WASH-SELF-SERVICE; CARPET CLEANERS; CONTRACTOR STORAGE OR EQUIPMENT YARD; MOTORCYCLE SALES/SERVICE; PET CARE AND GROOMING, OUTDOOR; RESEARCH AND DEVELOPMENT CENTER (WITH ANIMALS); RESTAURANT-DRIVE-IN; SCHOOL DISTRICT BUS YARD; SMALL ENGINE REPAIR SHOP; AND VETERINARIAN CLINIC-OUTDOOR

- A. Automobile Repair, Major
  - o Change Light Commercial from SUP to Not Permitted
- B. Automobile Repair, Minor
  - o Change Light Commercial from Permitted to SUP
- C. Automobile Sales/Leasing, New
  - o Change Light Commercial from SUP to Not Permitted
- D. Car Wash, Full Service
  - o Change Light Commercial from Permitted to SUP
- E. Car Wash, Self-Service
  - o Change LC from SUP to Not Permitted
- F. Carpet Cleaners
  - o Change MX from Not Permitted to SUP
- G. Contractor storage or equipment yard
  - o Change LC and MX from SUP to Not Permitted
- H. Motorcycle Sales/Service
  - o Change LC from Permitted to SUP
- I. Pet Care and Grooming, Outdoor
  - o Change R and MX from Not Permitted to SUP and Change LC from Permitted to SUP
- J. Research and development center (with animals)
  - o Change PO, R and MX from not permitted to SUP
- K. Restaurant, Drive-In
  - o Change MX from not permitted to SUP
- L. School District Bus Yard
  - o Change MX from "C" to "15"
- M. Small Engine Repair Shop
  - o Change LC from SUP to not permitted
- N. Veterinarian Clinic, Outdoor
  - o Change R and MX from not permitted to SUP

Motion carried by a vote of 4-0.

**4C. Consideration and action regarding Ordinance 1331-17, amending Ord. No. 1274-14, § 5(Exh. E), the Supplemental Development Regulations Ordinance, by amending subsection 91-500 (b), regarding regulations for exterior material requirements.**

Jason Moore, Assistant City Manager presented Ordinance 1331-17, amending Ord. No. 1274-14, § 5(Exh. E), the Supplemental Development Regulations Ordinance, by amending subsection 91-500 (b), regarding regulations for exterior material requirements.

**Motion:** Motion was made by Councilmember Barger, and seconded by Councilmember Goveas to approve.

Motion carried by a vote of 4-0.

**4D. Consider Resolution 481-17, accepting the award of a grant from the Office of the Governor, Criminal Justice Division, in the amount of \$80,000 for the Crime Victim Liaison (CVL) project.**

Eric Strong, City Manager presented Resolution 481-17, accepting the award of a grant from the Office of the Governor, Criminal Justice Division, in the amount of \$80,000 for the Crime Victim Liaison project.

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve.

Motion carried by a vote of 4-0.

**CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**

**5A. Consider change order #10 with Byrne Construction Services for the Link Project and authorize the city manager to amend the guaranteed maximum price accordingly, in the amount of \$70,188.00.**

Jason Moore, Assistant City Manager gave a presentation regarding change order #10 with Byrne Construction Services for the Link Project and authorize the city manager to amend the guaranteed maximum price accordingly.

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember DeSoto to approve.

Motion carried by a vote of 4-0.

**OTHER ITEMS FOR CONSIDERATION**

**6A. None at this time.**

## **REPORTS & DISCUSSIONS**

### **7A. Update on the Link**

Eric Strong, City Manager gave an update on the Link. The Grand Opening went very well and there were approximately 1000 people in attendance. There were 140 new memberships processed at the event on Saturday. The Link has two full time and twenty two part time employees. Mr. Strong expressed gratitude to In-n-Out Burger for giving out about 900 free hamburgers at the event. He and Council also expressed appreciation to the staff for all of their hard work in making Grand Opening a success.

### **7B. Update on the Library Grant**

Chantele Hancock, Director of Library Services gave an update on the Texas Book Festival Grant awarded to the Richland Hills Library for \$2,500. The Grant affords the Library to purchase 230 graphic novel books.

## **8. COMMUNITY INTEREST ITEMS**

- Bulk Waste Collection – May 15<sup>th</sup>
- Election Day – Saturday, May 6<sup>th</sup>
- Lunch Bunch – May 11<sup>th</sup>
- City Offices Closed – Memorial Day, May 29<sup>th</sup>

- 9. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time.

- 10. A motion was made by Councilmember DeSoto, and seconded by Councilmember Barger to adjourn. Motion passed 4-0.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 7:42 p.m.

**ATTEST**

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Cathy Bourg, City Secretary

**APPROVED**

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Bill Agan, Mayor