

**Office of the City Manager**

City of Richland Hills, Texas

# Memorandum

**To:** Honorable Mayor Bill Agan and members of the Richland Hills City Council  
**From:** Eric Strong, City Manager  
**Date:** May 16, 2017  
**Subject:** Consideration of Appointment to Boards and Committees

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**City Council Action Requested:**

Consideration of Appointment to Boards and Committees

**Background Information:**

There are several City Boards and Committees that have vacancies that require you to make an appointment. Those boards include, but are not necessarily limited to:

**Planning & Zoning Commission**

Place	Name	Current Appointment	Term Expires
Place 1	Vacant		09/2017
Place 2	Jonathan Mercer	2016	09/2018
Place 3	David Baker	2015	09/2017
Place 4	Kyle LaPointe - Chair	2016	09/2018
Place 5	Ricky Head	2017	09/2017
Alternate 1	Vacant		
Alternate 2	Vacant		

As you see above, the board consists of five members and two alternates. We currently have no alternates and place 1 is vacant. Appointment to this board is done by Council Place. Therefore, place 1 on the City Council should make a recommendation, which would then require a majority of the council to approve the recommendation.

The alternate positions may be nominated by any member of the Council, but also require a majority vote of the Council to approve.

**Zoning Board of Adjustment**

Place	Name	Current Appointment	Term Expires
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Place 1	Jorge Cisneros	2017	06/2018
Place 2	Sanjay Mathew	2016	06/2018
Place 3	Vacant		06/2018
Place 4	Chris Utchell	2016	06/2018
Place 5	Vacant		06/2018
Alternate 1	Brent Peck	2016	06/2018
Alternate 2	Vacant		06/2018
Alternate 3	Vacant		06/2018
Alternate 4	Vacant		06/2018

This board consists of 5 Members and 4 Alternates. As you see in the chart above, there are two vacancies on the board and all three alternate positions are vacant. These positions may be nominated by any member of the City Council, and require a majority vote of the Council to be approved.

**Red Light Camera Citizen Advisory Committee**

Place	Name
Place 1	Tim Waller
Place 2	Jorge Cisneros
Place 3	Celesta Howell
Place 4	Vacant
Place 5	Vacant

Any councilmember may make an appointment to the two vacant seats, and a majority vote of the Council is required for approval.

In addition to the above listed positions, we also have Committees of the Council that will eventually require appointments. The current Committees include:

1. Community Development Committee – This committee deals with things such as economic development issues and planning and zoning issues.
2. Community Enrichment Committee – This committee deals with special events and parks.
3. Finance Committee – This committee deals with items such as city finances, budgets and audits.
4. Public Safety Committee – This committee deals with issues relating to police and fire.
5. Infrastructure and Transportation Committee – This committee deals with items relating to streets, waterlines, wastewater lines and transportation related issues.

These committees don't always meet on a very regular basis, but from time to time issues will come up that require the direction of these committees. These committees do not make binding decisions, but rather recommendations to the full city council on how to proceed on certain items.

**Board/Citizen Input:** N/A

**Attachments:** N/A

**Staff Contacts:**

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