Roll Call:

Members present: Kyle LaPointe, Chairman
Athena Campbell, Vice Chairman
Jonathan Mercer, Place 2
David Baker, Place 3
Shirlene Chadick, Alternate

Members Absent: Lisa Skier, Place 4

Staff
Rachel Powell, Administrative Assistant
Don Dixson, Chief Building Official

1. CALL TO ORDER

Chairman LaPointe called the meeting to order at 6:30 p.m.

2. ROLL CALL AND DETERMINATION OF A QUORUM

Chairman LaPointe, constituting a quorum, at which time the follow business was conducted:

3. APPROVAL OF THE NOVEMBER 14, 2016 MEETING MINUTES

Motion: Motion was made by Member Jonathan Mercer, and seconded by Chairman Kyle LaPointe to approve.

Motion carried by a vote of 5-0.

4. APPROVAL OF THE DECEMBER 12, 2016 MEETING MINUTES

Motion: Motion was made by Member David Baker, and seconded by member Shirlene Chadick to approve.

Motion carried by a vote of 5-0.
5. ITEMS FOR CONSIDERATION

A. Consideration of a request from Brumlow Properties LLC for a Final Plat of Brumlow Addition, Lots 1 and 2, Block 1, located in the 7500 block of Baker Boulevard.

Don Dixson, Chief Building Official presented a request from Brumlow Properties LLC for a Final Plat of Brumlow Addition, Lots 1 and 2, Block 1, located in the 7500 block of Baker Boulevard.

Brumlow Properties, the owner of the properties located in the 7500 block of Baker Blvd, is utilizing the short form plat process to combine their properties into two platted lots. Because the property owner meets the criteria of Short Form Plats, they are able to bypass the typical preliminary plat process and go straight to Final Plat consideration.

City staff has worked with the property owner and their surveyor to insure all of the necessary requirements have been included. Since they have met the requirements provided in the ordinance, staff recommends approval of this Final Plat.

Motion: Motion made by member David Baker, and seconded by Shirlene Chadick to accept the final plat.

Motion carried by a vote 5-0.

6. EXECUTIVE SESSION: Pursuant to section 551.071 of the Texas Government Code (a/k/a the Texas Open Meetings Act), the commissioners may meet in executive session at any time to receive advice from the City Attorney on a matter in which the duty of the attorney to the Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of the Texas Open Meetings Act, including the following:

None at this time.

7. SET THE DATE AND TIME OF THE NEXT COMMISSION MEETING:

Monday, February 13, 2017 at 6:30 p.m.

8. ADJOURN

Motion: Motion was made by Member Athena Campbell and seconded by Member David Baker to adjourn.

Motion carried by a vote of 5-0.
There being no further business to come before the Commission, Chairman LaPointe adjourned the meeting at 6:35 p.m.

ATTEST

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Rachel Powell, Admin. Assistant    Kyle LaPointe, Chairman

APPROVED