

Office of the City Manager

City of Richland Hills, Texas

## Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council  
From: Eric Strong, City Manager  
Date: May 6, 2014  
Subject: Joint Meeting with P&Z Regarding Proposed Comprehensive Plan, Zoning Ordinance, and Supplementary Ordinances

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### **Council Action Requested:**

Consider recommendation made by the Planning and Zoning Commission regarding the Proposed Comprehensive Plan, Zoning Ordinance and Supplementary Ordinances.

### **Background Information:**

In early 2013, the City Council appointed a committee (Comprehensive Plan Steering Committee, CPSC) to begin working on a new Comprehensive Plan and Zoning Ordinance for the City. This committee consisted of members of the City Council, P&Z and other citizens and former board members.

The committee has worked on both the Comprehensive Plan and Zoning Ordinance in consultation with Freese and Nichols. The committee has recommended that the documents be considered by the Planning and Zoning Commission and City Council.

This memo serves as the memo for most of Agenda Item 3. Agenda Item 3 has the following components:

3A): Freese and Nichols and staff will give an update to P&Z and Council of any changes since the last time we met and answer any questions that you have. Our comments will also reflect the changes requested by the attorney.

3B): P&Z will have the opportunity to make a recommendation to the City Council regarding the Proposed Comprehensive Plan.

3C): City Council will act on the recommendation by P&Z regarding the Proposed Comprehensive Plan.

3D): P&Z will make a recommendation to the City Council regarding the Proposed Zoning Ordinance, Zoning Map and Supplementary Ordinances.

3E): City Council will act on the recommendation by P&Z regarding the Proposed Zoning Ordinance, Zoning Map and Supplementary Ordinances.

3F): Planning and Zoning will adjourn their portion of the meeting.

We have previously submitted a draft of the Proposed Zoning Ordinance, Supplementary Ordinances and Comprehensive Plan to you. Due to the cost of printing these large documents, we are not re-printing them. They are available on our website for review, and any significant changes from the version you have will be discussed at the meeting.

**Board/Citizen Input:** CPSC has recommended the Public Hearing and consideration of adoption of both documents.

**Financial Impact:** N/A

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**Attachments:** Digital copies of the documents are found at:  
<http://richlandhills.com/departments/neighborhood-services/planning-community-development/zoning-and-comprehensive-plan-updates>