

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
MARCH 23, 2020
MINUTES**

Roll Call:

Council present:

Edward Lopez, Mayor

Allison Barger, Mayor Pro Tem

Roland Goveas, Place 4

Council via teleconference:

Douglas Knowlton, Place 1

Curtis A Bergthold, Place 3

Athena Campbell, Place 5

Staff present

Candice Edmondson, City Manager

Cathy Bourg, City Secretary

Bradley Anderle, City Attorney

Staff via teleconference:

Betsy Elam, City Attorney

The Regular Session is open to the public. However, due to the current Coronavirus (COVID-19) outbreak in our area and in an effort to abide by social distancing recommendations, we encourage citizens wishing to participate in the meeting to email your comment to City Secretary Cathy Bourg at cbourg@richlandhills.com by 5:00 p.m. on Monday, March 23rd. Your comment will be read aloud during Item 1A Citizen Appearances/Public Comments. Some members of the City Council may be unable to attend and will be participating via teleconference. If you would like to call in during Citizen Appearances/Public Comment dial (817) 616-3779.

REGULAR SESSION – Mayor Lopez Called to Order – Time 6:00 p.m.

Invocation – Mayor Lopez

Pledge of Allegiance

1A. Citizen Appearances/Public Comments

Citizen comments emailed to Cathy Bourg (cbourg@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual

information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

No speakers or emailed comments

CONSENT AGENDA

2A. Approval of minutes from the March 9, 2020 City Council Meeting

2B. Resolution No. 523-20 Continuation of Declaration of Local Disaster

Motion: Motion was made by Councilmember Goveas and seconded by Councilmember Barger to approve the consent agenda.

City Secretary, Cathy Bourg called roll for a vote.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. None

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Consider Resolution No. 522-20 to postpone the Richland Hills General Election from May 2, 2020 for the offices of Mayor and City Council Places 2 and 4 to November 3, 2020

City Council discussed and Betsy Elam, City Attorney answered questions.

Motion: Motion was made by Councilmember Campbell and seconded by Councilmember Bergthold to approve.

City Secretary, Cathy Bourg called roll for a vote.

Motion carried by a vote of 5-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. None

OTHER ITEMS FOR CONSIDERATION

6A. Consider acceptance of Comprehensive Annual Financial Report for Fiscal Year ended September 30, 2019

Terry Leake, Finance Director presented the Comprehensive Annual Financial Report for Fiscal Year ended September 30, 2019.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Barger to approve.

City Secretary, Cathy Bourg called roll for a vote.

Motion carried by a vote of 5-0.

6B. Consider approval of Plan for Continuity of Functions during a declared disaster (Resolution No. 524-20)

Candice Edmondson, City Manager presented Resolution No. 524-20 a Plan for Continuity of Functions. The purpose of this plan is to provide for the continuation of municipal functions in the event of a disaster, when expedited action is required or the City Council is unable to meet in a timely manner. Administrative functions listed in Resolution No. 524-20 will be delegated to the City Manager or her designee. The City Council reserves the right to take action on any of the listed functions in lieu of the City Manager acting, if required by law, the City Council may ratify any action after it is taken by the City Manager. No duty or function required to be performed by the City Council or other officer under constitutional provisions shall be delegated.

City Council discussed and Betsy Elam, City Attorney answered questions.

Council discussed Section 1, Item III., Meeting Procedures and agreed that no action may be taken without the concurrence of two members. (The City Council may meet in any manner authorized by the Texas Open Meetings Act or waiver thereof by the Governor. Pursuant to Section 418.1102, a quorum shall not be required in the event members of a city council are unable to attend. Provided, however, no action may be taken without the concurrence of two members.)

Motion: Motion was made by Councilmember Goveas and seconded by Councilmember Campbell to approve.

City Secretary, Cathy Bourg called roll for a vote.

Motion carried by a vote of 5-0.

REPORTS & DISCUSSIONS

7A. None

8. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074,

Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None at this time

COMMUNITY INTEREST ITEMS

- Animal Shelter is not open to the public, but you may call and make an appointment to view animals for adoption

9. A motion was made by Councilmember Barger and seconded by Councilmember Goveas to adjourn.

City Secretary, Cathy Bourg called roll for a vote.

Motion carried by a vote of 5-0.

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 6:20 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Edward Lopez, Mayor