

Office of the City Manager

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Edward Lopez and members of the Richland Hills City Council

From: Eric Strong, City Manager

Date: October 14, 2019

Subject: September Departmental Monthly Reports

Council Action Requested:

No action requested – Discussion only

Background Information:

Attached are the monthly Departmental Reports. If you have any questions regarding the reports, please contact myself or the appropriate Department Head.

Board/Citizen Input: N/A

Financial Impact: N/A

Staff Contacts:

Eric Strong
City Manager
estrong@richlandhills.com

Attachments: September Reports

RICHLAND HILLS PUBLIC LIBRARY

SEPTEMBER • 2019



IMPACT

Fall programs have started!
All programs are from 5-7 pm.
Imagination Station for all ages
is the 3rd Friday of each month
Science on the Go for all ages
is the 3rd Wednesday of each
month and Retro Game Night
for Teens is the 4th Friday.

KEY FACTS

- 1505 Visitors
- 4889 Items checked out
- 1114 Questions answered
- 248 Hours of public computer use
- 522 Computer sessions

Municipal Court – September 2019

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

Citation Summary		
	Current Month	YTD Total
Violations Filed	382	4,820
Completed Cases– Paid Fine & Before Judge	170	2,003
Other Completed - Dismissed deferred, DSC, proof, compliance, by Judge or Prosecutor, plea & bar, void	138	2,030
Number of Warrants Issued	25	2,186
Number of Warrants Cleared	136	1,572
Number of Outstanding Warrants	22	1325
Value of Outstanding Warrants	\$8,868.60	\$619,932.92
Total Fees Collected	\$53,976.65	\$688,704.83

Department Narrative of Significant Actions, Results, and Pending items:

	Current Month # Cleared	Current Month \$ Amt Cleared	YTD Number	YTD Dollar Amount
Warrant Service by Marshal in office				
Turned self in	2	\$ 952.00	48	\$ 19,182.00
Attorney bonds	15	\$ 5,577.03	107	\$ 45,049.15
Returned for Officer correction	5		24	
Unable to locate - bad info	0	\$ -	9	\$ 2,476.40
Paid/payment plan	8	\$ 2,652.78	213	\$ 81,327.41
Deceased	3	\$ 1,850.03	11	\$ 4,441.03
Cleared-Found Incarcerated	4	\$ 1,656.00	69	\$ 25,195.50
Warrant Service by Marshal in field				
Arrests - transfer to jail	5	\$ 1,780.95	56	\$ 20,133.53
Payment plan rather than jailed	5	\$ 1,863.83	35	\$ 13,054.72
Attorney bonds rather than jailed	8	\$ 3,272.36	32	\$ 15,206.92
Paid rather than jailed	4	\$ 2,301.43	92	\$ 37,987.17
Warrant Service - Other				
Time Served	78	\$ 27,545.60	661	\$ 236,953.83
Arrested by other agencies	68	\$ 25,637.70	749	\$ 279,731.04
Paid by defendant	7	\$ 4,048.50	55	\$ 25,539.19
Released due to medical reasons	3	\$ 1,423.00	34	\$ 13,332.20
Attorney bonds	0	\$ -	49	\$ 21,815.44
Prisoner Transfers				
Number of defendants transferred	3		34	
Total hours spent on transfers	3.5		46	
Total miles driven on transfers	63		712.5	
Teletype - time serve/plea/court date	27	\$ 11,032.10	221	\$ 83,073.89
Other Duties				
Bank detail	15		158	
Traffic stops	0		0	
Insurance verifications	11		115	
Vehicles inspected	3		15	
Bailiff hours	8		85	
Training	0		36	
Serve summons - School	0		14	
Serve summons - Animal Control	0		22	
Serve summons - Code Enforcement	4		27	
Serve summons - Police	5		46	
Officer corrections on citations	8		86	
Returned FTA notices	16		216	

Fire – September 2019

- Personnel completed **28** business inspections throughout the month.
- Members completed a combined **437** hours of training this month.
- The mutual aid agreement with Allegiance Ambulance resulted in two non-emergency calls being sent to them during September and both calls were answered in 10 minutes or less.
- The Opticom project is moving forward. Most vehicle kits have been installed and the intersection equipment was started on September 30th. The project should be complete in October.
- The new fire engine is in Houston for final make ready, we anticipate delivery in October.
- A total of **12** development related meetings and inspections were conducted.
- A new fire sprinkler system is being added to the building at 7451 Dogwood Park. This building previously housed Goodman A/C. Plan submittals should be coming in early October.
- A fire sprinkler is being added at 7204 Burns where the new Rhino Pro business will occupy. The underground work on this project is complete.
- Response times for September averaged **4 minutes 27 seconds** from receipt of call in dispatch to the first fire unit arriving on scene to assist.
- Engineer Greg Stockton resigned in mid-September and Firefighter/Paramedic Matthew McClure began working right away. We are currently full staffed.
- Finalists for a Construction Manager at Risk were selected, and interviews were completed on September 23rd. A lone finalist was selected, and negotiations are underway. Staff expects to bring a contract to City Council on October 14th.
- All fire personnel completed live fire drills at TCC in September. This is the second part of our live fire training requirements set forth by the Texas Fire Commission. Personnel trained with other departments from across NEFDA.
- Fire Department personnel are making plans to participate in the Texas Night Out festivities at The Link on October 1st and the Tricky Treat Trail event planned for October 25th.
- The RH Police Dept. will be hosting their Take Back Meds event at the Fire Department on Saturday, October 26th from 10am to 2pm.

Service Calls – Through September 30, 2019		
	Current Month	FY2019 Total
Fire Calls	6	66
EMS/Major Accidents/ Rescues	102	1179
Hazardous Conditions – No Fire	6	86
Public Assistance	21	272
Good Intent (No Service Rendered)	4	89
False Alarm	11	144
Severe Weather & Natural Disaster	0	5
Total Calls	150	1736
Automatic / Mutual Aid		
	Current Month	YTD Total
Aid Received	16	139
Aid Given	12	173

Police – September 2019

- Officer Nestor Escalante sworn in on September 19, 2019
- Sergeant Wright and Sergeant Gaytan attended the two week Sergeant Training Academy in Granbury, TX as part of the new sergeant training program
- Officer Miller participated in the 9/11 Memorial Climb in Dallas, Texas
- Officer Miller and Officer Rios participated in the Alliance for Children Bike Race
- Josh Bianco resigned and therefore have 1 sworn position open

Service Calls			
	Previous Year	Current Month	YTD Total
Citizen Calls	524	437	883
Officer Initiated	950	1051	2,084
Total Calls	1,474	1,488	2,967

Part 1 Offenses			
	Previous Year	Current Month	YTD Total
Murder	0	0	0
Rape	1	0	6
Robbery	0	3	19
Aggravated Assault	2	2	25
Burglary	2	3	12
Theft	9	12	240
Motor Vehicle Theft	4	2	50
Total	18	22	352

Crashes & Injuries			
	Previous Year	Current Month	YTD Total
Crash Reports	8	16	134
Injuries	2	7	20
Killed	0	0	0

Criminal Investigations			
	Previous Year	Current Month	YTD Total
Assigned Cases - Active	27	28	326
Unfounded	10	1	45
Suspended	2	20	255
Exceptionally Cleared	7	2	88
Arrest - Case Filed	9	4	207
Arrest - Case Not Filed	0	0	1

	Previous YTD	CURRENT MONTH	YEAR TO DATE
TOTAL IN SHELTER BEGINNING OF MONTH		19	FISCAL
IMPOUNDED ANIMAL:			
Dogs	318	24	342
Cats	182	4	186
Livestock	5	1	6
Wildlife	5	0	5
TOTAL IMPOUNDED	510	29	539
BITE REPORTS	8	1	9
WARNINGS	148	8	156
CITATIONS	42	9	51
CITY LICENSES ISSUED	124	7	131
DEAD ANIMAL REMOVAL	87	10	97
NUISANCE	523	30	553
DISPOSITIONS			
Returned to Yard	225	13	238
Return to Wild	68	15	83
Fostered	33	0	33
Return to Owner	116	12	128
Euthanized	12	0	12
Rescued	20	3	23
Adopted	303	14	317
Other/deceased	5	0	5
Total Dispositions	456	29	485
TOTAL IN HOUSE - END OF MONTH		19	
DEPOSIT TOTALS	17,030.50	895.00	17,925.50
DISPATCHED CALLS:	39		
ACO TRUCK - Activity & Mileage	101		
BEGINNING MILEAGE	23144	ENDING MILEAGE	23245
TIRE REPAIR	0	OIL CHANGE	1
BITE REPORTS - TOTAL	1		
Shelter/Clinic Quarantine	1		
Home Quarantine	0		
Austin Submission	0		
Unable to Locate	0	CITY LICENSE	7
TOTAL VOLUNTEER HOURS FOR FISCAL 2018-2019	6230.5	530.5	6761.0

Code Enforcement – September 2019

	Violations				
	Notices Issued	Pending Compliance	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	68	15	53	4	0
Building Violations	7	3	4	0	0
Zoning Issues	1	0	1	0	0
Permit Violations	6	2	4	0	0
Fiscal Year Totals	1100	75	1025	314	13

Signs		
	Current Month	Fiscal Year 2018
Commercial Sign Violations	1	2
Bandit Sign Removal	67	105

Building Summary		
	Current Month	Fiscal Year 2018
Known Vacant Buildings	48	48
Pending Vacant Building Registrations	1	
Registered Vacant Building	0	1
Substandard Housing	0	6
Notice to Vacate	0	0
Actual Vacates	0	0

Richland Hills Planning & Development

September 2019

Permitting

In September, we issued 17 building permits and 22 trade permits. In addition, there were 7 new accessory structures, 3 residential fences and one solar system. Six of our local businesses applied for a sign permit. There were 19 garage sales.

There were only 4 rent houses that applied for COs in September.

The Planned Development that was approved at 7059 Midway Rd last fall has started some construction. In September, permits were pulled to create a storage lot for EZ Go Golf Carts, which is expanding. EZ Go has been operating at 7205 Burns Street since 2013.

Finally, BISD applied for the building permit for the new Richland Middle School. The \$45M project is probably the largest permit we have ever processed in the city.

New Businesses

Airport Pawn at 7340 Boulevard 26 opened for business in September. The new owner has been working on some much-needed upgrades to the building since March, investing almost \$100k in the property. Now that he has moved into the building, his next project is to find a tenant to lease the adjoining suite.

Destiny Banquet Hall completed their building modifications and received their CO to open at Faith Creek Center, 7017 Baker Boulevard.

Precision Chem-Dry, a cleaning company, opened an administrative office in the The Courtyard at Midway building at 7415 Whitehall.

Task Summary Report

Date Range: Sunday, September 1, 2019 - Monday, September 30, 2019
Generated: Tuesday, October 1, 2019

Name	Sat 8/31	Sun 9/1	Mon 9/2	Tue 9/3	Wed 9/4	Thu 9/5	Fri 9/6	Total
MOSQUITO CONTROL	N/A	—	—	2:05	—	—	—	2:05
OFFICE/MEETIN GS	N/A	—	—	9:00	9:00	9:00	4:00	31:00
OPERATIONS MANAGEMENT	N/A	—	—	9:00	9:00	9:00	4:00	31:00
OTHER / MISC.	N/A	—	—	10:00	20:25	19:40	7:45	57:50
WATER MAINTENANCE	N/A	—	—	7:40	—	—	23:00	30:40
WATER TESTING / SAMPLING	N/A	—	—	—	18:30	—	—	18:30
	N/A	—	—	37:45	56:55	37:40	38:45	171:05

Name	Sat 9/7	Sun 9/8	Mon 9/9	Tue 9/10	Wed 9/11	Thu 9/12	Fri 9/13	Total
OFFICE/MEETIN GS	—	—	9:00	9:00	9:00	9:00	4:00	40:00
OPERATIONS MANAGEMENT	—	—	9:00	9:00	9:00	9:00	4:00	40:00
OTHER / MISC.	—	—	20:15	43:50	30:45	19:40	31:30	146:00
WATER MAINTENANCE	0:35	1:40	—	—	—	17:50	—	20:05
WATER TESTING / SAMPLING	—	—	9:40	—	—	—	4:05	13:45
	0:35	1:40	47:55	61:50	48:45	55:30	43:35	259:50

Name	Sat 9/14	Sun 9/15	Mon 9/16	Tue 9/17	Wed 9/18	Thu 9/19	Fri 9/20	Total
OFFICE/MEETIN GS	—	—	9:00	9:00	9:00	9:00	4:00	40:00
OPERATIONS MANAGEMENT	—	—	9:00	9:00	9:00	9:00	4:00	40:00
OTHER / MISC.	1:00	—	20:05	42:35	19:55	16:35	7:55	108:05
WATER MAINTENANCE	—	—	5:00	—	—	—	—	5:00
	1:00	—	43:05	60:35	37:55	34:35	15:55	193:05

Name	Sat 9/21	Sun 9/22	Mon 9/23	Tue 9/24	Wed 9/25	Thu 9/26	Fri 9/27	Total
BUILDING MAINT.	—	—	—	—	—	1:15	—	1:15
OFFICE/MEETIN GS	—	—	9:00	9:00	9:00	9:00	4:00	40:00
OPERATIONS MANAGEMENT	—	—	9:00	9:00	9:00	9:00	4:00	40:00
OTHER / MISC.	—	—	19:25	33:10	19:30	75:10	33:00	180:15
STREET MAINTENANCE	—	—	—	—	—	5:25	1:35	7:00
WATER TESTING / SAMPLING	—	—	23:00	—	—	—	—	23:00
WORKORDERS- UTILITY BILLING	—	—	—	—	—	2:45	—	2:45
	—	—	60:25	51:10	37:30	102:35	42:35	294:15

Name	Sat 9/28	Sun 9/29	Mon 9/30	Tue 10/1	Wed 10/2	Thu 10/3	Fri 10/4	Total
OFFICE/MEETIN GS	—	—	9:00	N/A	N/A	N/A	N/A	9:00
OPERATIONS MANAGEMENT	—	—	9:00	N/A	N/A	N/A	N/A	9:00
OTHER / MISC.	—	—	28:35	N/A	N/A	N/A	N/A	28:35
STREET MAINTENANCE	—	—	10:20	N/A	N/A	N/A	N/A	10:20
WATER TESTING / SAMPLING	0:45	1:45	14:00	N/A	N/A	N/A	N/A	16:30
WORKORDERS- UTILITY BILLING	—	—	0:30	N/A	N/A	N/A	N/A	0:30
	0:45	1:45	71:25	N/A	N/A	N/A	N/A	73:55

Parks and Recreation Director's Report

September 2019



Budget Analysis

The Link's monthly revenues were under the forecasted amount by about \$3,500. Just like the previous year, staff debits all uncollectable revenue (different from bad debt). This past September, staff removed revenue for personal training (\$1,490) and memberships (\$1,300) for months that were unused. Both of these amounts are due to Link staff not canceling or voiding transactions in a timely manner. In other words, the revenue should not have been shown previously. Since it was attributed to The Link's accounts in prior months, it needed to be removed or The Link's revenues would have been inflated. The Link did not take payment nor refund money for these alterations.

Without those changes, the revenues would still have been slightly under the forecast for the month. The main reason was the afterschool program had 10 children leave the program after school started, due to an expanded BISD Aspire program that increased the number of kids they could host. That difference changed our revenues by about \$1,400 this month.

Regardless, for the year, The Link out performed the budget. The amount reported by our transaction software is over \$404,000. Added to this amount is monies sent directly to the finance department, including \$98 from ClassPass, \$4,800 for employee memberships, and over \$11,000. The fiscal year total of just under \$420,000 (revenue was budgeted at \$393,800).

The final purchases and expenses are being added to STW, but Link staff is anticipating being under budget by about \$60,000. Even though the budgeted subsidy is about \$228,000, Fund 098 (Link budget) will only need about \$130,000, give or take some additional funds for capital replacement.

Project/Program Updates

- **Memberships: \$5,124** This lower number includes reversing several revenue transactions throughout the year that should have been canceled earlier.
 - Medicare programs brought in \$1,389.50 in additional monthly fees.
- **Camp Connect and Link Learner's Academy (LLA): \$9,455.11** The afterschool program (LLA) had 43 enrolled with a few more coming in October. The registration is still lower due to the expansion of BISD's Aspire program. We are full in morning with six more on the waiting list. We are looking to hire another morning staff person to help serve this group.

ILT had one day off in September. We hosted a one-day camp for anyone enrolled there and had six register.

- **Programs:** For this month, we had six of our seven classes make at an 85% success rate.

- **New Programs:** No new programs.
- **Special Events:** There were no special events in September, but staff is currently planning for all of the fall events: Texas Night Out, Tricky Treat Trail, Veteran's Day Celebration, and the Christmas Tree lighting.
- **Community Programs:** The Link, while designed to generate revenue, tries to find a balance with community programs that anyone can join.
 - Lunch Bunch – 67 attended
 - Lunch, Learn and Burn – 14
- **Senior Programs:** We hosted six for Card Games. The senior trips included six that went to Parks Coffee and Roastery, and 12 that attended the Dallas Arboretum trip.
- **Trail Project:** Staff has received confirmation on the limitation language update from NCTCOG, but has not heard back from TxDOT on the same issue. Jones and Carter has decided to move forward with their work in order to stay on pace with the project calendar.
- **ROWS and Medians:** Staff has walked the medians and is nearly ready to accept the project. City staff is asking for more time to see how the newly planted vegetation does. The vendor (VRX) is currently denying that request. We hope to have it resolved in October. The city's contract vendor (Yellowstone) is putting a plan together to improve the eastern medians. Currently, they are having trouble with mapping out the older irrigation.
- **Parks:** Yellowstone was asked to remove six trees and a lot of low hanging or dead limbs at Creek Trail. That work was completed minus one sycamore. That particular tree had an active bee hive in it. Staff called out a wildlife specialist hoping to remove the bees, but they ultimately needed to be taken down with the infected tree.
 - The new playground at Rosebud has been ordered and parts are on their way. Additionally, staff has begun the process of designing a restroom and pavilion for the same park. Once the playground is in, the restroom will be ordered.
- **Marketing:** The most recent Connection was out in August, with a skeleton version mailed to residents. Additionally, staff is continuing to use its webpage, social media and Peachjar to get our information and brand out to the public.
 - Webpage hits: 1733
 - Facebook engagements: 1590
 - Yelp hits: 34
 - Google Business Searches: 4000
- **Rentals: \$10,267** The Link hosted 24 different rentals in June. We have bid for our first business rental with new event software. We think that we are in contention to be the winner. Kylie is the point person on this project.

Valuable Information:

- Jason will be looking to hire the first parks employee in November. Parks staff will be meeting with public works staff to understand all of the duties and timelines that they have been working with over the course of the last two years.

Finance

Fiscal Year 2018-2019, Period Ending 09/30/2019

Revenue and Expense Summary

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (001)					
Revenue					
Taxes	\$ 6,097,848.00	\$ 606,117.00	\$ 6,204,281.00	\$ (106,433.00)	102%
Fines & Forfeitures	367,700.00	43,016.00	509,293.00	(141,593.00)	139%
Licenses & Permits	142,380.00	8,230.00	168,765.00	(26,385.00)	119%
Service Charges	336,200.00	17,900.00	270,802.00	65,398.00	81%
Miscellaneous	136,100.00	19,460.00	147,843.00	(11,743.00)	109%
Total Revenues	\$ 7,080,228.00	\$ 694,723.00	\$ 7,300,984.00	\$ (220,756.00)	103%
Expenditures					
Municipal Court	\$ 271,261.00	\$ 18,758.00	\$ 248,841.00	\$ 22,420.00	92%
Administration	783,959.00	97,227.00	821,635.00	(37,676.00)	105%
Police	1,586,309.00	141,263.00	1,629,390.00	(43,081.00)	103%
Fire	1,804,770.00	169,357.00	1,725,748.00	79,022.00	96%
Street	220,663.00	38,144.00	237,342.00	(16,679.00)	108%
Library	362,419.00	39,980.00	337,118.00	25,301.00	93%
Recreation	178,691.00	9,896.63	155,500.00	23,191.00	87%
Parks/Grounds	151,953.00	56,473.00	165,009.00	(13,056.00)	109%
Community Development	273,889.00	21,631.00	265,997.00	7,892.00	97%
Animal Control	188,328.00	15,543.00	190,218.00	(1,890.00)	101%
Legislative	159,303.00	15,634.00	185,519.00	(26,216.00)	116%
Shared Services	625,727.00	86,443.00	634,958.00	(9,231.00)	101%
Transfers out-Capital	910,959.00	910,959.00	910,959.00	-	100%
Total Expenditures	\$ 7,518,231.00	\$ 1,621,308.63	\$ 7,508,234.00	\$ 9,997.00	100%
Total Fund	\$ (438,003.00)	\$ (926,585.63)	\$ (207,250.00)	\$ (230,753.00)	
Revenue Fund (002)					
Revenue					
Water	\$ 2,030,914.00	\$ 257,008.00	\$ 2,233,578.00	\$ (202,664.00)	110%
Sewer	1,482,141.00	144,802.00	1,671,631.00	(189,490.00)	113%
Miscellaneous	471,125.00	7,678.00	196,250.00	274,875.00	42%
Total Revenues	\$ 3,984,180.00	\$ 409,488.00	\$ 4,101,459.00	\$ (117,279.00)	103%
Expenses					
Shared Services	\$ 325,414.00	\$ 25,751.00	\$ 269,388.00	\$ 56,026.00	83%
Administration	542,238.00	59,011.00	487,819.00	54,419.00	90%
Transfers/Debt Service	489,407.00	489,407.00	489,407.00	-	100%
Water Service	1,258,799.00	181,787.00	983,174.00	275,625.00	78%
Wastewater Service	1,332,188.52	133,881.00	1,698,510.00	(366,321.48)	127%
Total Expenses	\$ 3,948,046.52	\$ 889,837.00	\$ 3,928,298.00	\$ 19,748.52	99%
Total Fund	\$ 36,133.48	\$ (480,349.00)	\$ 173,161.00	\$ (137,027.52)	
Link Operating Fund (098)					
Revenue					
Recreation	\$ 393,800.00	\$ 26,571.00	\$ 402,566.00	\$ (8,766.00)	102%
Expenditures					
Recreation	620,797.00	48,975.00	546,894.00	73,903.00	88%
Total Fund	\$ (226,997.00)	\$ (22,404.00)	\$ (144,328.00)	\$ (82,669.00)	

Investment Report
City of Richland Hills, Texas
Month Ending September 30, 2019
Preliminary
Inventory/Holdings

Description	Purchase Date	Maturity Date	Yield	Weighted Average Maturity	Par Value	Principal Invested	Beginning Book Value	Beginning Market Value	Net Deposits / (Withdrawals)	Ending Book Value	Ending Market Value	Interest Earnings/ Change in value
General Fund Portfolio												
CD	6/1/2019	11/28/2019	1.72%	180	\$ 166,880.71	\$ 166,880.71	\$ 166,880.71	\$ 166,880.71	\$ -	\$ 166,880.71	\$ 166,880.71	\$ 231.80
Texpool	9/1/2019	9/30/2019	2.16%	1	\$ 1,381,582.89	\$ 1,381,582.89	\$ 1,381,582.89	\$ 1,381,582.89	\$ -	\$ 1,381,582.89	\$ 1,381,582.89	\$ -
Total General Portfolio					\$ 1,548,463.60	\$ 1,548,463.60	\$ 1,548,463.60	\$ 1,548,463.60	\$ -	\$ 1,548,463.60	\$ 1,548,463.60	\$ 231.80
Revenue Fund Portfolio												
Texpool	9/1/2019	9/30/2019	2.16%	1	\$ 1,280,306.47	\$ 1,280,306.47	\$ 1,280,306.47	\$ 1,280,306.47	\$ -	\$ 1,280,306.47	\$ 1,280,306.47	\$ -
Total Revenue Portfolio					\$ 1,280,306.47	\$ 1,280,306.47	\$ 1,280,306.47	\$ 1,280,306.47	\$ -	\$ 1,280,306.47	\$ 1,280,306.47	\$ -
Drainage Utility Fund Portfolio												
Texpool	9/1/2019	9/30/2019	2.16%	1	\$ 111,912.45	\$ 111,912.45	\$ 111,912.45	\$ 111,912.45	\$ -	\$ 111,912.45	\$ 111,912.45	\$ -
Total Drainage Portfolio					\$ 111,912.45	\$ 111,912.45	\$ 111,912.45	\$ 111,912.45	\$ -	\$ 111,912.45	\$ 111,912.45	\$ -
2019 General Obligation Bonds												
TexSTAR	9/1/2019	9/30/2019	2.16%	1	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000.00	\$ 6,006,572.01	\$ 6,006,572.01	\$ 6,572.01
Total General Obligation Bonds Portfolio					\$ -	\$ -	\$ -	\$ -	\$ 6,000,000.00	\$ 6,006,572.01	\$ 6,006,572.01	\$ 6,572.01
2019 Tax Notes												
TexSTAR	9/1/2019	9/30/2019	2.16%	1	\$ -	\$ -	\$ -	\$ -	\$ 700,000.00	\$ 700,766.72	\$ 700,766.72	\$ 766.72
Total Tax Notes Portfolio					\$ -	\$ -	\$ -	\$ -	\$ 700,000.00	\$ 700,766.72	\$ 700,766.72	\$ 766.72

Total Investments \$ 9,648,021.25
Weighed Average Maturity of Investments (Days) 4

Cash Holdings - Depository Bank	Value Date	Amount Held
General Operating	9/30/2019	\$ 3,515,894.77
Richland Hills Development Corp	9/30/2019	\$ 267,956.54
Crime Control District	9/30/2019	\$ 1,227,407.60
Total		\$ 5,011,258.91

Cash Holdings Allocation	Amount Held	% to Total of holdings
Total Certificates of Deposit	\$ 166,880.71	1%
Total Texpool Investment Pool	\$ 2,773,801.81	19%
Total TexSTAR Investment Pool	\$ 6,707,338.73	46%
Total Cash Holdings	\$ 5,011,258.91	34%
Total	\$ 14,659,280.16	100%

This report is in full compliance with the investment policy and strategy as established for the investment portfolio and the Public Funds Investment Act (Chapter 2256.023)

Terry Leake
Interim Finance Director