

Office of the City Secretary

Memorandum

To: Honorable Mayor Edward Lopez and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: October 14, 2019
Subject: Consider Appointments to Boards and Committees

City Council Action Requested:

Consider appointments to Boards and Committees

Background Information:

The Animal Shelter Advisory Board has a vacancy in Place 5 and in the Alternate 2 position. We have received an application for consideration from Donna Murphy, who is a volunteer at the Richland Hills Animal Shelter.

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

Cathy Bourg, City Secretary
817-616-3810
cbourg@richlandhills.com

Animal Shelter Advisory Board

Place	Name	Current Appointment	Term Expires
Place 1	Dr. William Anderson (Lic Veterinarian)	2019-2021	09/2021
Place 2	Pam Burney (Animal Welfare Rep) Vice-Chair	2018-2020	09/2020
Place 3	Kay Fisk (Municipal Officer) Chair	2019-2021	09/2021
Place 4	Robin Studer (Animal Control Officer)	2018-2021	09/2020
Place 5	Vacant (Animal Shelter Volunteer)	2019-2021	09/2021
Alternate 1	Kris Freudiger (Animal Shelter Volunteer)	2019-2021	09/2021
Alternate 2	Vacant		

Consist of 5 Members and 2 Alternates

- Place 1 - licensed veterinarian
- Place 2 - a representative of an animal welfare organization
- Place 3 - municipal official who may be an elected official or an employee of the city
- Place 4 - a person whose duties include daily operation of the animal shelter
- Place 5 - a person who volunteers at the animal shelter.

The persons who are appointed to places 1 through 4 need not be registered voters within the city, but registered voters within the city shall be given preference for appointment. The person appointed to place 5 shall be a registered voter within the city. The persons appointed as alternates to this board need not be registered voters within the city, but registered voters within the city shall be given preference for appointment.

The officers of the boards shall be a chairman and vice-chairman selected by a majority vote of the City Council. Each board shall have a secretary, who shall be appointed by the city manager.

Council Action:

Places up for appointment or reappointment:

- **Place 5 – (Animal Shelter Volunteer)**
- **Alternate 2**