

**RICHLAND HILLS CITY COUNCIL  
REGULAR MEETING  
AUGUST 12, 2019  
MINUTES**

Roll Call:

Council present:

Edward Lopez, Mayor  
Douglas Knowlton, Place 1  
Allison Barger, Mayor Pro Tem  
Curtis A Bergthold, Place 3  
Roland Goveas, Place 4  
Athena Campbell, Place 5

Council Absent:

Staff

Eric Strong, City Manager  
Cathy Bourg, City Secretary  
Betsy Elam, City Attorney

**WORK SESSION – Mayor Lopez Called to Order – Time 6:07 p.m.**

1. **Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time

2. **Discussion of items and presentations listed on tonight's City Council Agenda.**

7A. Discussion of Enterprise Fleet Management Program - Jennifer Bertram, Senior Account Executive with Enterprise Fleet Management gave a presentation about the managed vehicle program and answered questions from the City Council. The program proposes to save the city resources and budget dollars through a managed vehicle program by the following:

- Utilize an open-end lease as a funding mechanism, allowing the city to acquire additional vehicles while avoiding a large capital budget outlay.
- Replace aged vehicles with newer models to increase fuel efficiency and reduce maintenance expense. Maintenance and repairs will be outsourced to local businesses to further stimulate economic growth and the integration of more fuel efficient vehicles will reduce carbon footprint.

- Establish a proactive replacement plan that maximizes potential equity at time of resale, reduces operational expenses, and increases safety.

By partnering with Enterprise Fleet Management, it is estimated that the city will reduce their fuel costs by 30%. The City will also reduce maintenance cost by approximately 55% in the first year. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold. Furthermore, the City will leverage Enterprises Fleet Management's ability to sell vehicles at an average of 113.5% above Commercial Value Index. By shifting from reactively replacing inoperable vehicles to planning vehicle purchases, the City of Richland Hills will be able replace 21 of its oldest vehicles within a year, turning 63% of their vehicles into newer, safer, more efficient models. By capitalizing on resale, the most important component to the total cost of ownership, City of Richland Hills can implement a sustainable replacement plan saving the city \$167,854 over the next 10 years.

## **REGULAR SESSION – Mayor Lopez Called to Order – Time 7:02 p.m.**

**Invocation – Mayor Lopez**

**Pledge of Allegiance**

### **1A. Citizen Appearances/Public Comments**

**(Citizens who have signed a card to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.)**

No Speakers

### **1B. Employee Service Award**

Mayor Lopez presented a 5 year Service Award to Michael Ferguson, Fire Engineer with the Richland Hills Fire Department.

## **CONSENT AGENDA**

**2A. Approval of minutes from the July 8, 2019 City Council Regular Session and the July 22, 2019 City Council Work Session**

**2B. Approve Interlocal Agreement with the City of Haltom City for construction of the new BISD Elementary School**

**2C. Amend Resolution No. 508-19 delegating authority to determine best value in purchasing to the City Manager (Resolution 508-19A)**

**Motion:** Motion was made by Councilmember Campbell, and seconded by Councilmember Knowlton to approve the consent agenda.

Motion carried by a vote of 5-0.

**Motion:** Motion was made by Councilmember Knowlton, and seconded by Councilmember Goveas to reorder the agenda by moving items 4A, 4B and 7A above 3A.

Motion carried by a vote of 5-0.

**PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS**

**3A. Public Hearing on FY 2019-2020 Budget**

*Item moved to follow item 7A*

**ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS**

**4A. Ordinance authorizing the issuance and sale of City of Richland Hills, Texas General Obligation Bonds, Series 2019, in an aggregate principal amount not to exceed \$6,670,000; and ordaining other matters related thereto, including immediate effectiveness**

Marti Shew with Hilltop Securities gave a report on the General Obligation Bonds, Series 2019 and the Tax Notes, Series 2019.

**Motion:** Motion was made by Councilmember Knowlton, and seconded by Councilmember Bergthold to approve.

Motion carried by a vote of 5-0.

**4B. Ordinance authorizing issuance and sale of City of Richland Hills, Texas Tax Notes, Series 2019, in the principal amount of \$700,000; and ordaining other matters related thereto, including immediate effectiveness**

**Motion:** Motion was made by Councilmember Barger, and seconded by Councilmember Goveas to approve.

Motion carried by a vote of 5-0.

**7A. Discussion of Enterprise Fleet Management Program**

The discussion was continued from the work session. Jennifer Bertram, Senior Account Executive with Enterprise Fleet Management answered questions from the City Council.

### **3A. Public Hearing on FY 2019-2020 Budget**

Eric Strong, City Manager gave a presentation on the FY 2019-2020 Budget. The following items were discussed:

- Tax Rate
- Significant Budget Items
  - New Code Enforcement Officer
  - Part Time Administrative employee at Animal Shelter
  - New Parks employee
  - 3% raise for employees
  - Funding for building improvements at Animal Shelter and City Hall
  - Employee Recognition Program
- Recurring Requests and One Time Items
- Unfunded Requests
  - Shared Vehicle
  - 70<sup>th</sup> Anniversary Event
  - Indoor Link Play Structure
  - Link Marketing
  - Covered Parking
  - Patrol Vehicle
  - Fire Hydrant Adaptors
  - Travel/Training
  - Additional Tuition Reimbursement
  - Comprehensive Plan Update
  - Flashing Crosswalks
  - PD K9 Vehicle, K9 Program and Ongoing Training
  - Code Officer Training, Clothes, etc
  - Deputy Court Clerk
  - FT Youth Librarian
  - Parks Intern
  - Communication Software
  - Water System Hydraulic Study
- 5 Year Capital Needs Plan

Mayor Lopez opened the Public Hearing: Time 7:10 p.m.

No Speakers

Mayor Lopez closed the Public Hearing: Time 7:10 p.m.

### **CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**

**5A. None**

## **OTHER ITEMS FOR CONSIDERATION**

### **6A. Consideration of appointment to Boards and Committees**

**Motion:** Motion was made by Councilmember Goveas, and seconded by Councilmember Campbell to appoint Greg Garza to ZBA Alternate position.

Motion carried by a vote of 5-0.

## **REPORTS & DISCUSSIONS**

### **7A. Discussion of Enterprise Fleet Management Program**

*Item was discussed during the work session under item #2 and following item 4B.*

### **7B. Presentation of June Departmental Reports**

There was discussed regarding financial reports and outstanding warrants.

### **7D. Legislative Update**

Betsy Elam, City Attorney gave a legislative update on the following items:

- Open Meetings Act
- Emergency Meetings
- Walking Quorum
- Lobbying
- Public Information Act (SB 944)
- Plat Approval
- International Building Codes
- Digital Maps of the City
- Ad Valorem Taxes (SB 2)

## **COMMUNITY INTEREST ITEMS**

- Bulk Waste Collection – August 19<sup>th</sup>
- Cavanaugh Flight Museum Senior Trip – August 19<sup>th</sup> 9:30 a.m. – 1:30 p.m.
- Clear the Shelter Event – August 17<sup>th</sup>
- Pet reminder – Don't leave pets in cars during hot weather and keep them cool and hydrated. Be aware of blue green algae in water sources, as it can be toxic to animals.

**8. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time

9. **A motion was made by Councilmember Barger, and seconded by Councilmember Bergthold to adjourn. Motion passed 5-0.**

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 8:24 p.m.

**ATTEST**

**APPROVED**

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Cathy Bourg, City Secretary

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Edward Lopez, Mayor