

Memorandum

To: Honorable Mayor Ed Lopez and members of the Richland Hills City Council
CC: Eric Strong, City Manager
From: Jason Brown, Director of Parks and Recreation
Date: August 13, 2018
Subject: Approval of a Resolution Authorizing a Contract for Trail Design Services

Council Action Requested: Consider Resolution 499-18 authorizing the City Manager to execute a contract with Jones & Carter, with the permission of Texas Department of Transportation (TxDOT), to design the Hike and Bike Trail (project # CSJ 0902-90-081) subject to City Attorney approval.

Background Information: The Richland Hills' Hike & Bike Trail Project is a twelve-foot (12') wide, 1.5 mile long concrete trail connecting Glenview Drive from the northern city limits to Airport Freeway in the south. The trail will be located under the Oncor Electric Transmission property.

On February 7th, 2017, the City Council adopted Resolution 479-17 to certify that the City of Richland Hills would offer local funds matching for the overall project of 20% of the total cost. Where the total cost is estimated at \$2,201,359, the city's share will be \$419,282. Resolution 494-18 was approved on February 12, 2018 for the Advanced Funding Agreement with TxDOT that denotes those figures.

In May, staff advertised for Statements of Qualification from design firms. Three firms submitted, and two of those were interviewed by staff. Based on the qualifications, as exhibited in their RFQ submittal and interview, Jones & Carter is the most qualified firm for our upcoming project. Since design teams cannot be selected based on cost, the selection committee valued each firm based on overall experience, as well as specific projects that mirror our Hike & Bike Trail.

The total project has been estimated at \$2,201,359 with the City's obligation totaling \$419,282.

Board/Citizen Input: N/A

Financial Impact: Unknown amount of future contract, after approval by City Attorney

Staff Contacts: Jason Brown, Link Manager, jbrown@richlandhills.com

Attachments: N/A

RESOLUTION NO. 499-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING A CONTRACT WITH THE DESIGN FIRM JONES & CARTER, WITH THE APPROVAL OF THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT), RELATING TO THE ARCHITECTURAL DESIGN OF A BIKE/PEDESTRIAN TRAIL CSJ 0902-90-081; AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID CONTRACT ON BEHALF OF THE CITY OF RICHLAND HILLS, TEXAS.

WHEREAS, the City Council of the City of Richland Hills, Texas has deemed it necessary and in the best interest of the citizens of the City of Richland Hills to develop the Richland Hills Bike/Pedestrian Trail; and

WHEREAS, the Texas Transportation Commission passed Minute Order No. 115005, dated August 31, 2017, awarding funding for TASA projects in the 2017 TASA Program Call of the North Central Texas Council of Governments, including the project described herein; and

WHEREAS, said project will enhance bicycle and pedestrian safety areas for residents between neighborhoods, schools, retail districts and other points of interests; and

WHEREAS, the Advance Funding Agreement has been approved designated each party's responsibilities in said project, including costs; and

WHEREAS, the estimated total cost to be paid by the City is \$419,282.00 with the Federal project share being \$1,677,121 and the State share being \$104,956; and

WHEREAS, the Richland Hills General Fund will provide \$419,282 for use in paying the City of Richland Hills' twenty percent engineering and construction cost share for said project; and

WHEREAS, the City of Richland Hills has requested qualifications and interviewed TxDOT pre-qualified design firms to lead staff to choose Jones & Carter as the best firm for this project at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS:

Section 1: THAT, the above findings are hereby found to be true and correct and are incorporated herein in their entirety.

Section 2: THAT, the City Council of the City of Richland Hills, Texas hereby approves the selection of Jones & Carter as a best choice, relating to the designing of the Bike/Pedestrian Trail CSJ 0902-90-081; and further authorizes the City Manager to execute said future approved contract on behalf of the City of Richland Hills, Texas.

Section 3: THAT, costs associated with the Richland Hills Bike/Pedestrian Trail Project shall be paid from the Richland Hills General Fund and shall not exceed \$419,282.00, including the design portion of this project.

AND IT IS SO RESOLVED.

Passed by a vote of _____ to _____ on this the 13th day of August, 2018.

CITY OF RICHLAND HILLS, TEXAS

BY: _____
Edward Lopez, Mayor

ATTEST:

Cathy Bourg, City Secretary

Approved as to Form and Legality:

Betsy Elam, City Attorney