Members Present:  
Kyle LaPointe, Chairman  
Erick Sabin, Place 1  
Jackson Durham, Place 3  
Ricky Head, Place 5  
Sherry Utchell, Alternate 1

Members Absent:  
Jonathan Mercer, Place 2

Staff  
Kay Duffy, Development Coordinator

City Attorney  
James Donovan

1. CALL TO ORDER  
Chairman LaPointe called the meeting to order at 5:30 p.m.

2. ROLL CALL AND DETERMINATION OF A QUORUM.  
Chairman LaPointe noted that a quorum was present.

3. APPROVAL OF THE DECEMBER 4, 2017 MEETING MINUTES  
A motion was made by Commission Member Erick Sabin to approve the minutes, Sherry Utchell added a second and all approved.

4. DISCUSSION ITEMS
   A. Discuss the Richland Hills Future Land Use plan as it relates to the Midway Industrial Park  
Staff reviewed a proposal on a legal agreement in process between the City and the new owners of Midway Industrial Park. The agreement involves selling the surface rights of a small amount of city right-of-way that these properties have used for parking for many years. P&Z members were encouraged to voice concerns about entering this agreement. Erick Sabin had a question about how curb cuts will be regulated if the city no longer retains the right of way. Commission members agreed that widening roads in Midway is not something they could foresee needing.

5. EXECUTIVE SESSION  
No executive session was required at this meeting.

6. SET THE DATE AND TIME OF THE NEXT REGULARLY SCHEDULED COMMISSION MEETING  
The Commission agreed to changing regular meetings to the first Tuesday of each month, therefore next month’s meeting was set for Tuesday, March 6th at 4:30 pm. In
addition, staff requested an additional supplemental meeting which was scheduled for Tuesday, February 20th.

7. **ADJOURN**  
With no further business to be discussed, Chairman LaPointe closed the meeting at 5:44 p.m.

ATTEST

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Kay Duffy, Development Coordinator   Kyle LaPointe, Chairman  

APPROVED