

Office of the City Secretary

City of Richland Hills, Texas

Memorandum

To: Honorable Mayor Bill Agan and members of the Richland Hills City Council
From: Cathy Bourg, City Secretary
Date: January 8, 2018
Subject: Minutes from the December 11, 2017 Regular City Council Meeting

City Council Action Requested:

Consider approval of December 11, 2017 City Council Minutes

Background Information:

Attachment – December 11, 2017 Draft Minutes

Board/Citizen Input:

N/A

Financial Impact:

N/A

Staff Contacts:

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**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
DECEMBER 11, 2017
DRAFT MINUTES**

Roll Call:

Council present:

Bill Agan, Mayor
Travis Malone, Place 1
Allison Barger, Mayor Pro Tem
Curtis A Bergthold, Place 3
Roland Goveas, Place 4
Athena Campbell, Place 5

Council Absent:

Staff

Eric Strong, City Manager
Cathy Bourg, City Secretary
Betsy Elam, City Attorney

WORK SESSION – Mayor Agan Called to Order – Time 6:00 p.m.

- 1. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

Motion: Motion was made by Councilmember Campbell, and seconded by Councilmember Barger to convene into executive session. Time: 6:01 p.m.

Motion carried by a vote of 5-0.

Mayor Agan reconvened into open session. Time: 6:29 p.m.

- 2. Discussion of items and presentations listed on tonight's City Council Agenda**

Eric Strong, City Manager presented the following items for discussion:

- 2B. Approval of Ordinance 1343-17, Awarding Bid for Bank Depository Services to JPMorgan Chase Bank.
- 2C. Approval of Change Order #11 with Byrne Construction amending the Guaranteed Maximum Price for the Link Project in the amount of \$172,041.00.

- 4B. Consideration of Ordinance 1342-17, updating Chapter 10 of the Richland Hills Code of Ordinances regarding Boards and Committees.
- 4A. Consideration of Resolution 491-17, authorizing a Tuition Reimbursement Program for Employees.
- 4C. Consideration of Resolution 492-17, authorizing participation if the 44th Year CDBG.

Mayor Agan adjourned the work session at 6:58 p.m.

REGULAR SESSION – Mayor Bill Agan Called to Order – Time 7:00 p.m.

Invocation – Mayor Agan

Pledge of Allegiance

PRESENTATIONS

1A. Citizen Appearances/Public Comments

**Citizen Appearances/Public Comments
(Citizens who have signed a card to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.)**

No Speakers

1B. Presentation of Service Awards.

Mayor Agan presented a 10 year Service Award to J. Stewart Bass, with the Richland Hills Municipal Court.

1C. Recognition of Police Officers.

Eric Strong, City Manager recognized the following Police Officers for their life saving efforts:

- Sergeant Tye Bell
- Sergeant Sheldon Barrett
- Officer Ronald Miller
- Officer Joshua Bianco

2D. Fire Department Pinning Ceremony

Cathy Bourg, City Secretary administered the Oaths of Office to Drew Weinberg for his promotion to Firefighter/Paramedic.

Cathy Bourg, City Secretary administered the Oaths of Office to Gregory Stockton for his promotion to Fire Engineer.

CONSENT AGENDA

2A. Approval of minutes from the November 13, 2017 City Council Meetings.

2B. Approval of Ordinance 1343-17, Awarding Bid for Bank Depository Services to JPMorgan Chase Bank.

Item was discussed during the work session, under item 2.

2C. Approval of Change Order #11 with Byrne Construction amending the Guaranteed Maximum Price for the Link Project in the amount of \$172,041.00.

Item was discussed during the work session, under item 2.

2D. Approval of Ordinance 1341-17, Appointment of Municipal Court Judge, J. Stewart Bass and Associate Judges, Lorraine Irby and Wendy Cooper for two year terms.

Motion: Motion was made by Councilmember Barger, and seconded by Councilmember Goveas to approve the consent agenda.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. Public Hearing regarding the Tarrant County Hazard Mitigation Plan.

Russell Shelley, Fire Chief provided a brief explanation of the Tarrant County Hazard Mitigation Plan.

Mayor Agan Opened the Public Hearing: Time 7:18 p.m.

No speakers

Mayor Agan Closed the Public Hearing: Time 7:18 p.m.

3B. Public Hearing regarding the Community Development Block Grant.

Mayor Agan Opened the Public Hearing: Time 7:19 p.m.

No speakers

Mayor Agan Closed the Public Hearing: Time 7:19 p.m.

3C. Public Hearing regarding the Richland Hills Stormwater Management Program as listed under permit #TXR040006 with the TCEQ.

Scott Mitchell, Director of Neighborhood Services gave a presentation regarding the Richland Hills Stormwater Management Program as listed under permit #TXR040006 with the TCEQ.

Mayor Agan Opened the Public Hearing: Time 7:21 p.m.

No speakers

Mayor Agan Closed the Public Hearing: Time 7:21 p.m.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Consideration of Resolution 491-17, authorizing a Tuition Reimbursement Program for Employees.

Item was discussed during the work session, under item 2.

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember Campbell to approve.

Motion carried by a vote of 4-1. Councilmember Malone against.

4B. Consideration of Ordinance 1342-17, updating Chapter 10 of the Richland Hills Code of Ordinances regarding Boards and Committees.

Item was discussed during the work session, under item 2.

Motion: Motion was made by Councilmember Bergthold, and seconded by Councilmember Malone to approve with a changing the name to Richland Hills Connect.

Motion carried by a vote of 5-0.

4C. Consideration of Resolution 492-17, authorizing participation if the 44th Year CDBG.

Item was discussed during the work session, under item 2.

Motion: Motion was made by Councilmember Bergthold, and seconded by Councilmember Malone to approve.

Motion carried by a vote of 5-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. None at this time.

OTHER ITEMS FOR CONSIDERATION

6A. Consideration of appointments to boards and committees.

Motion: Motion was made by Councilmember Goveas, and seconded by Councilmember Barger to appoint Ricky Head as President of the Richland Hills Connect.

Motion carried by a vote of 5-0.

6B. Consideration of approval of a sign with an electronic message board located at 7474 Baker Blvd. (Advanced Glass Systems).

Jason Moore, Assistant City Manager gave a presentation for a monument sign with an electronic message board for Advanced Glass Systems located at 7474 Baker Blvd. The applicant is requesting a permit to install a sign on the property. The overall sign is larger than the sign ordinance allows, so they will be seeking ZBA approval on December 12th for the structure of the sign.

Kylie Brown with Legacy Signs answered questions regarding the software for the sign.

Motion: Motion was made by Councilmember Bergthold, and seconded by Councilmember Campbell to approve.

Motion carried by a vote of 5-0.

REPORTS & DISCUSSIONS

7A. None at this time.

8. COMMUNITY INTEREST ITEMS

- Children's Holiday Camp – Covers both BISD and IL of Texas calendars
- Membership Sale at The Link - December 15th to January 15th
- Lunch Bunch – December 14th at noon
- Richland Hill's Connection – In mailbox before Christmas
- City Offices Closed for Holiday – December 25th - 26th and January 1st

- New 64 gallon Recycling Bins coming soon
9. **Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).**

None at this time.

10. **A motion was made by Councilmember Barger, and seconded by Councilmember Malone to adjourn. Motion passed 5-0.**

There being no further business to come before the City Council, Mayor Agan declared the meeting adjourned at 7:44 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Bill Agan, Mayor