MINUTES OF
RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
JULY 12, 2011

PRE-COUNCIL WORK SESSION

The pre-council work session was called to order by Mayor David L. Ragan at 6:30 p.m., in the Conference Room of the Richland Hills City Hall to review items on the agenda prior to the regular meeting.

Mayor Ragan called the Regular City Council meeting to order at 7:00 p.m., in the Council Chambers of the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas.

David L. Ragan	Mayor
Edward Lopez, Place 5	Mayor Pro Tem
Roland Goveas, Place 1	Councilmember's
Kenney Davis, Place 2	
Robert DeSoto, Place 3	
Ricky Head, Place 4	
James W. Quin	City Manager
Linda Cantu	City Secretary
Tim Sralla	City Attorney

with the following members absent: None, constituting a quorum, at which time the following business was transacted:

1. Call to Order

2. **INVOCATION/PLEDGES OF ALLEGIANCE**

The invocation was given by Councilmember Davis.

Councilmember Head led the Pledge of Allegiance to the United States and Texas flags.

3. **PUBLIC INPUT OR PUBLIC COMMENTS-**

Oliver Pettit, 7505 Hovenkamp, requested the Councilmember's form an Ad Hoc Committee to accept donations for a log cabin at Kate Baker Park.

4. **PRESENTATIONS/RECOGNITION-**

Mayor Ragan proclaimed the month of July as Volunteer Service Appreciation Month in the City of Richland Hills, Texas, and urged all our fellow citizens to volunteer to help their fellow neighbors.

5. **COUNCIL APPOINTED BOARDS-**

There were no appointments or resignations.

Councilmember Head requested the agenda re-ordered at this time. The suggested re-order is as follows:

Item #12 moved to item #6
Item #10 moved to item #7
Item #11 moved to item #8
Item #15 moved to item #9
Item #16 moved to item #10
Item #13 moved to item #11
Item #14 moved to item #12
Item #9 moved to item #13
Item #6 moved to item #14
Item #7 moved to item #15
Item #8 moved to item #16

MOTION: A motion was made by Councilmember Head, and seconded by Councilmember Lopez to re-order the agenda. Motion carried by a vote of 5-0.

6. **HEAR PRESENTATION OF POLICE CHIEF JIMMY PERDUE OF NORTH RICHLAND HILLS REGARDING PROPOSED JOINT POLICE/FIRE DISPATCH SERVICE-**

City Manager James Quin advised the following is for consideration to hear and discuss a presentation of Police Chief Jimmy Perdue of the City of North Richland Hills regarding proposed joint police/fire dispatch service between the cities of North Richland Hills, Haltom City, Watauga and Richland Hills.

Chief Childress introduced Police Chief Jimmy Perdue and representatives from the cities Of North Richland Hills, Haltom City, Watauga and Richland Hills.

Chief Jimmy Perdue, North Richland Hills, presented to Councilmember's the advantages of the proposed joint police/fire dispatch service. The savings to the cities would be

Substantial. Chief Perdue requested a head nod to proceed with the service, and stated he will present a contract to the Councilmember's at a later date, and at that time Councilmember's can approve or deny the contract.

Mayor Ragan along with the Councilmember's did approve the request to move forward and will review the contract when presented at a later date and either approve or deny.

7. **CONDUCT PUBLIC HEARING ON FISCAL YEAR 2010-11 BUDGET AMENDMENT-**

City Manager James Quin advised this item was for consideration:

A) Conducting a public hearing on the proposed amendment in accord with Section 12.02 of the Charter; and

B) Approve ordinance amending Fiscal Year 2010-11 Budget transferring $132,366 from the General Reserve Fund for the purpose of supporting a contract to replace the exterior walls of the Library.

Mayor Ragan opened the public hearing.

Gerrit Spieker, 3401 Jonette, requested the balance of the reserve fund at the end of this fiscal year compared to what is in the public's budget.

City Manager James Quin stated there is currently $ 2.5 million on dedicated in reserve balance, so minus the $132,366, whatever the reduction would be.

Travis Malone, 3106 Elm Park, asked if this reduction would hurt the cities bond rating.

There being no one else to speak, Mayor Ragan closed the public hearing.

Councilmember Head requested the entire amount taken from the General Fund.

City Manager James Quin stated the amount can be taken from General Fund balance. The ordinance can be amended to take the full amount from Section 2.

MOTION: A motion was made by Councilmember Head, and seconded by Councilmember Lopez to approve with the amendments. Motion carried by a vote of 5-0.

8. **APPROVE CONTRACT AWARD TO PETE DURANT & ASSOCIATES FOR THE AMOUNT OF $132,366 TO REPLACE THE EXTERIOR WALLS OF THE LIBRARY-**

City Manager James Quin advised the following is for consideration to discuss

MOTION: A motion was made by Councilmember Davis, and seconded by Councilmember Head to approve. Motion carried by a vote of 5-0.

9. **RECEIVE REPORT FROM ECONOMIC DEVELOPMENT SPECIALIST REGARDING LEASING OF VACANT BUILDINGS ON BAKER BOULEVARD-**

City Manager James Quin advised the following is to receive and discuss a report by the Economic Development Specialist regarding leasing of vacant buildings on Baker Boulevard. This item was placed on the agenda by Mayor Ragan.

Matt Shaffstall, Economic Development Specialist, presented a power point to Councilmember's regarding the leasing of vacant buildings on Baker Blvd.
Mr. Shaffstall answered general questions from Councilmember's.

A request was made for a five minute break at this time.

10. **RECEIVE REPORT FROM DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT REGARDING ENFORCEMENT OF CODE VIOLATIONS AND OPERATIONS-**

City Manager James Quin advised the following is for consideration to discuss a report by the Director of Planning and Community Development regarding enforcing the city code, including number and type of violations issued, and implementation of operational procedures designed to improve tracking of enforcement efforts. This item was placed on the agenda by Mayor Ragan.

Denice Thomas, Community Development Director, presented a brief power point to Councilmember's.
Ms. Thomas answered general questions from Councilmember's.
Councilmember's requested a more detail information of sign information on the city website, and an easier way to track a complaint and follow up information.

11. **HEAR REPORT REGARDING MANHOLD INSPECTION AND SMOKE TESTING PROJECT CONDUCTED BY RJN GROUP, INC.**

City Manager James Quin advised the following is for consideration to hear and discuss the presentation by city inflow and infiltration consultant Mr. Rod Thornhill and city staff regarding the results of the manhole inspection and smoke testing project conducted by RJN Group, Inc.

Michael Barnes, Public Works Director and Rod Thornhill, representative with RJN Group, Inc., briefed Councilmember's on the manhole inspection and smoke testing that was conducted in the city.

12. **RECEIVE REPORT FROM CITY ATTORNEY REGARDING ANY ORDINANCE NOT DEVELOPED OR DRAFTED BY HIS OFFICE-**

City Manager James Quin advised the following is for consideration to discuss a report by the City Attorney regarding any ordinance not developed or drafted by his office which was approved by the City Council. This item was placed on the agenda by Mayor Ragan.

Councilmember Lopez requested Item #12 discussed in Executive Session.

Mayor Ragan requested the original Items #6, 7, and 8 discussed before Executive Session.

MOTION: A motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to approve. Motion carried by a vote of 5-0.

14. **APPROVE AN ORDINANCE ESTABLISHING CITY CHARTER REVIEW COMMITTEE-**

City Manager James Quin advised this item was to discuss and approve an ordinance establishing a City Charter Review Committee which will be comprised of appointees from each council place and an appointee from the Mayor to serve as chairman of the committee. The chairman would only vote in case of a tie.

MOTION: A motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve. Motion carried by a vote of 5-0.

15. **APPROVE ORDINANCE ESTABLISHING PUBLIC TRANSPORTATION ADVISORY BOARD-**

City Manager James Quin advised the following item was for consideration to discuss and approve an ordinance establishing a Public Transportation Advisory Board.

MOTION: A motion was made by Councilmember Lopez, and seconded by Councilmember DeSoto to approve. Motion carried by a vote of 5-0.

16. **APPROVE AN ORDINANCE AMENDING ANIMAL SHELTER ADVISORY BOARD ORDINANCE REGARDING MEMBERSHIP NUMBER-**

City Manager James Quin advised the following was to discuss and approve an ordinance amending the Animal Shelter Advisory Board Ordinance membership number and adding alternates.

MOTION: A motion was made by Councilmember DeSoto, and seconded by Councilmember Lopez to approve Animal Shelter Advisory members to fourteen (14), with the board comprising of Places 1 through 10 as citizen members, and four (4) State mandated members. Motion carried by a vote of 5-0.

Mayor Ragan announced an Executive Session at 9:34 p.m., pursuant to Section 551-071: Consultation with Attorney: The City Council may conduct a private consultation with its attorney when the City Council seeks the advice of its attorney concerning any item on this agenda, about pending and contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.

Mayor Ragan reconvened in open session at 9:33 p.m.

13. **ADOPT AN ORDINANCE AMENDING THE CITY'S PREVIOUSLY ADOPTED POLICY ON SPONSORSHIP, GIFTS, DONATIONS AND ADVOCACY-**

City Manager James Quin advised the following was to discuss and approve adoption of an ordinance amending Section 2-130 of Article IV of Chapter 2 of the Richland Hills City Code "Policy on Sponsorship, Gifts, Donations and Advocacy."

MOTION: A motion was made by Councilmember Lopez, and seconded by Councilmember Goveas to approve. Motion carried by a vote of 5-0.

17. **REMOVAL OF CONSENT AGENDA ITEMS-**

Any Council Member may remove any item from the Consent Agenda for separate discussion and action at this time.

18. **CONSENT AGENDA-**

A) Approval of Tuesday, June 28, 2011 Regular Meeting Minutes.

MOTION: A motion was made by Councilmember Head, and seconded by Councilmember Davis to approve. Motion carried by a vote of

4-0, with Councilmember Lopez abstaining, due to his absence.

19. **PUBLIC INPUT OR PUBLIC COMMENTS-**

20. **COUNCIL MEMBER ANNOUNCEMENTS/COMMENTS –**

A) Councilmember Davis clarified disposition of trailer and certain entertainment and food service equipment; specifically, including a popcorn machine, snow cone machine and hot dog machine owned by Mrs. Pat Jermyn. Councilmember Davis stated the equipment belongs to Mrs. Jermyn.

B) Mayor Ragan commented upon 4th of July parade and celebratory event conducted Saturday, July 2, 2011; and

C) Councilmember Goveas updated citizens on 4th of July Celebrations and thank volunteers and donors who supported the event.

21. **EXECUTIVE SESSION-**

Mayor Ragan announced an Executive Session at 9:34 p.m., Section 551-072: Deliberation regarding real property. The City Council may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property; particularly, authorization of the Fort Worth Transportation Authority to condemn right-of-way for the Burns Street/Trinity Boulevard/Handley Ederville Road construction project.

The meeting reconvened at 10:15 p.m.

17. **ADJOURNMENT**

There being no further business to come before the City Council, Mayor David Ragan declared the meeting adjourned at 10:16 P.M.

ATTEST **APPROVED**

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Linda Cantu
City Secretary

David Ragan
Mayor